



TOWN OF BERKLEY

MEETING NOTICE

Received: 3/9/23	Time: 9:37am
Posted: 3/9/23	Time: 9:37am
H. Almy	
Town Clerk	

(PLEASE PRINT OR TYPE LEGIBLY)

Name of Board or Committee: Cable TV Advisory Committee_____

Date & Time of Meeting: March 14, 2023– **5:30 PM**_____

Location of Meeting: Community Access Studio, 113 Padelford St, Unit C____
(physical address including room # or name if applicable)

Arlene Medeiros – March 9, 2023

Clerk/Board Member posting notice & date

Cancelled or postponed to: _____

Clerk/Board Member cancelling/postponing meeting: _____

AGENDA / LIST OF TOPICS

Review of matters, Votes may be taken

1. Call to order.
2. Introduction of guest – Kevin Partridge
3. Candidates Night
 - a. Election May 6
 - b. Last day to submit papers March 17
 - c. Certified March 31
 - d. Last day to withdraw April 4
 - e. Candidates night – April 24 6:30PM – Moderator Kevin Partridge
 - f. Format from 2022
 - g. Involvement of 8th grade civics class
4. Open House monthly update
 - a. Studio readiness
 - b. Clarification on publicity
5. Acceptance of prior meeting minutes – February 28, 2023
6. Treasurer's Report: Signing of bills
7. Status of email from Heather Almy regarding conflict of interest and open meeting law, and completion of ethics test.
8. Code of Conduct Policy
9. Status of CORI reports.
10. Coordinators Report:
 - a. Status of employees and schedules, editing training.
 - b. Closed captioning status

- c. Status of COA Room camera project. Status on accelerating training for live meeting coverage. Responsibility for maintenance
- d. Progress report on re-wiring studio and extended file storage.
- e. Update on Mary T. Cleaning.
- f. Potential purchases.
- g. Any unforeseen items.

11.Public input

12.Notice of next meeting date

13.Adjourn

This agenda is subject to change(s) not anticipated by the Chairman 48 hours in advance.