



**MEETING MINUTES  
FINANCE COMMITTEE  
MONDAY, APRIL 22, 2024**

- 1) Call meeting to order:
  - a. 1:05 meeting begins
  - b. Members in attendance: Michelle Hamilton, Finance Committee Chairperson; Nancy Gajolie, and Eric Wu.
  - c. Town administrator, Matthew Chabot in attendance
- 2) Budget Planning
  - a. Treasurer
    - i. (\$2000) Postage based off of actuals
    - ii. another (\$700) Other Charges based off of actuals
  - b. Town Council
    - i. Another (\$5000) Legal to \$60,000
  - c. Data Processing
    - i. (\$1500) Comcast Phones based off of actuals
    - ii. Harpers Payroll up to \$3000 to update patch
  - d. Pensions
    - i. +\$5,000 Medicare based off of actuals
  - e. Library
    - i. (\$1,500) Salaries Library Techs
    - ii. (\$5,000) Purchase/Update Books
- 3) Open discussion
  - a. Next Finance Committee meeting Monday, April 29 at 11:00am
- 4) Meeting adourn 4:02pm

**\*NOTE: The Finance Committee is committed to ensure fairness, transparency, and discipline in the budget process. We welcome input from all concerned parties, and invite all departments and supervisors to attend the final FINCOM FY24 budget recommendation meeting\***

A stylized, handwritten signature in black ink, appearing to be "MH" or similar initials, enclosed within a large, loopy oval.

*Michelle Hamilton*