

## Berkley Cable TV Advisory Committee Meeting Minutes

October 8th, 2024

In-attendance: Arlene Medeiros  
Joseph Sousa  
Kerrie Ann Auclair  
Bill Hoy  
Brittany Blaney

1. **Call to order:** 6:15
2. **Reorganization of Board** – Chairperson (Medeiros) Approved 2-0; Secretary (Sousa) Approved 2-0.
3. **Acceptance of prior meeting minutes – September 3, 2024,** Approved 3-0
4. **Treasurer’s Report: Signing of bills.** Total \$307,193.41 Balance
5. **Interview Camera operator applicant – Keegan Cravinho.** No Show. (Bill did not confirm).
6. **Brittany Blaney-Report**
  - a. **Channel 9 with problems Comcast** entered a ticket (Comcast issue)
  - b. **Comcast second channel update** Tabled 3-0
  - c. **Microphone recommendation for COA room** Looking for a PA system with 5 inputs.
    - Updated sonic wall
    - KVM switch installed
    - Adaptors, DVI needed. \$16.48. Approved 3-0
7. **Bill Hoy Report – Cablecast** working great. Lee’ fitness show added to the rotation. It would be nice to have advanced notice of upcoming meetings, if possible, to coordinate with the camera operators.
  - a. **Annual report status** Bill gave the committee a copy; edits were made. Bill was going to add the edits and resend it to the committee.
  - b. **Date to train Board members Training** documents have been put together. Arlene and Kerri Ann interested in the training.
    - i. **Getting back online after power outage** the manual “how to” is complete and located in the master book.
    - ii. **Control room taping set up** (Brochures are available)
8. **Public input** – None
9. **Notice of next meeting date** – November 12th @6 Studio.
10. **Adjourn** – 7:01 Approved 3-0

APPROVED November 12, 2024