

**Berkley School Committee
Regular Meeting
August 25, 2020**

AGENDA ITEM #1: CALL TO ORDER & PLEDGE OF ALLEGIANCE

The regular meeting of the Berkley School Committee was held in the Berkley Middle School Cafeteria on Tuesday, August 25, 2020. Mrs. Weber, Chair, called the meeting to order at 5:02 PM, followed by the Pledge of Allegiance.

Present

Tara Weber
Christopher Ghilarducci
Daniel Fagan
Jilleen Solomon
Jennifer Vincent

Other

Thomas Lynch, Superintendent
Patricia Silvia, Executive Assistant to Supt. & S.C.
Jennifer Francisco, Principal, BCS
Kimberly Hebert, Principal, BMS
Andrea Porter, Business Administrator
Melissa Abrego, Adm. For Student Services
Sarah Cogar, Asst. Principal, BCS
Diane Maxwell, BTA Co-President
Public

Mrs. Weber stated "Let the record show that this meeting is being electronically recorded. If anyone in the audience wishes to electronically record this meeting, you should notify the Committee at this time. Any such recording may be subject to reasonable restrictions imposed by the Chair to the extent permitted under the Open Meeting Law." One request was received to record for Facebook Live.

AGENDA ITEM #2: APPROVE BILLS AND PAYROLLS

It was moved by Mrs. Vincent, seconded by Mr. Ghilarducci and VOTED to approve bills and payrolls.

Vote: UNANIMOUS

AGENDA ITEM #3: APPROVE AND SIGN MINUTES

It was moved by Mrs. Vincent, seconded by Mr. Ghilarducci and VOTED to approve the regular meeting minutes of July 27, 2020 as written.

Vote: UNANIMOUS

It was moved by Mrs. Vincent, seconded by Mr. Ghilarducci and VOTED to approve the executive session minutes of July 27, 2020 as written.

Vote: UNANIMOUS

It was moved by Mrs. Vincent, seconded by Mr. Ghilarducci and VOTED to approve the special meeting minutes of August 4, 2020 as written.

Vote: UNANIMOUS

AGENDA ITEM #4: CORRESPONDENCE AND ENCLOSURES

Enclosures:

- Berkley School Committee meeting minutes (7/27/20, 8/4/20)
- BMS Handbook (electronic packet)
- BCS Handbooks: Preschool, Kindergarten, Grades 1-4 (electronic packet)
- BCS School Improvement Plan & Curriculum Accommodation Plan 2020/21
- BMS School Improvement Plan & Curriculum Accommodation Plan 2020/21
- BPS District Curriculum Accommodation Plan 2020/21

One Copy Folder:

- Resignation letters: H. Fiola, A. Boyle, L. Kleinen, D. Smith, R. Freelove
- BMS Handbook
- BCS Handbook
- Preschool Handbook
- Kindergarten Handbook

Night of Meeting folder:

- Curriculum Calendar 2020/21

Mr. Lynch referenced the resignation and retirement letters received to date, all related to Covid-19. The BMS, BCS, Preschool and Kindergarten handbooks were circulated electronically to the Committee.

AGENDA ITEM #5: PUBLIC INPUT

A member of the public thanked the administrators and committee for all their hard work this summer planning and preparing for school re-opening.

AGENDA ITEM #6: EDUCATIONAL REPORTS

AGENDA #6a: PLANS FOR RE-OPENING SCHOOLS

Mr. Lynch reported that based on input received the parent Info. Sheets, to date we have 49 remote students at BCS and 25 remote at BMS and have seen an increase in home schooling requests. All other students will return to school in the hybrid model. Mrs. Francisco explained the two remote platforms. Grades 6-8 platform is Edgenuity; Grades K-5 platform is the Florida Virtual School (FLVS). Additional information will be provided for the total remote learners as it is obtained. She explained there is a contact person in MA who will be working with us on the platforms. The remote learners will be monitored by teachers at BCS and BMS. Unified Art lessons will be taught by the BPS UA teachers; they will record lessons.

It was explained that additional information will be going out to parents in about ten days. A tour is scheduled for incoming grade 5 students. A video will be sent out to BCS students very soon, after the light replacement project at BCS is complete. Preschool and Kindergarten families will be sent power point presentations. Individual classroom letters will go out from teachers next week. On Oct. 11 there will be open houses for K and Preschool. BMS families will be sent electronic letters with supply lists for each grade. Schools will look different from last year. A digital walk thru of the buildings will be done once the buildings are ready. Information was shared about drop off and pick up procedures as well as transportation.

Mr. Lynch announced we will have 1:1 chrome books for every student in grades 2-8. 150 were ordered in the spring and the town is using Covid funds to purchase us 448 more.

AGENDA ITEM #6b: VIRTUAL EDUCATION SYSTEM

As reported earlier, the grades 6-8 platform is Edgenuity; Grades K-5 platform is the Florida Virtual School (FLVS).

AGENDA ITEM #7: ADMINISTRATIVE AND SCHOOL COMMITTEE REPORTS

AGENDA ITEM #7a: SOMERSET BERKLEY REGIONAL SCHOOL COMMITTEE

Mrs. Vincent reported that the high school adopted the remote learning plan to start the year and will move to hybrid later in the year. No decision has been made about fall sports yet.

AGENDA ITEM #7b: FACILITIES UPDATE

Mr. Lynch reported that all lights in the grade 1-4 classrooms at BCS have been changed. Kindergarten is next and then the hallways, gym, café and parking lots. Custodians have been working hard to assist the electricians working on this project and do all the summer cleaning as well. He explained that desks will be spaced out 6' apart in the rooms and in the cafeteria for lunch and breakfast.

AGENDA ITEM #8: UNFINISHED BUSINESS

AGENDA ITEM #8a: BCS & BMS SCHOOL IMPROVEMENT PLANS (SIPs) 2020/21

Mrs. Francisco and Mrs. Hebert spoke about their improvement plans and changes that were made as a result of the pandemic and subsequent remote learning options. It was noted that they may need revising again as we move through the year.

It was moved by Mrs. Vincent, seconded by Mr. Ghilarducci and VOTED to approve the School Improvement Plans for BCS and BMS as presented.

Vote: UNANIMOUS

AGENDA ITEM #8b: DISTRICT CURRICULUM ACCOMMODATION PLAN 2020/21

It was moved by Mr. Fagan, and seconded by Mr. Ghilarducci and VOTED to approve the District Curriculum Accommodation Plan for 2020/21 as circulated.

Vote: UNANIMOUS

AGENDA ITEM #9: NEW BUSINESS

AGENDA ITEM #9a: SUBSTITUTE PAY RATE FY '21

As expected, many substitutes will not return this year and it is difficult to get new ones. Many districts raised their rate for this year. Mr. Lynch reviewed recommended rate increases for FY '21 for substitutes: Teacher/Certified \$145/day; Teacher/4 year degree \$135/day; Teacher/2 years college \$18/hour; Paraprofessional \$14.50/hour; Registered Nurse \$200/day

It was moved by Mr. Fagan, seconded by Mrs. Vincent and VOTED to approve the substitute pay rate increase for FY '21 as presented.

Vote: UNANIMOUS

AGENDA ITEM #9b: CURRICULUM CALENDAR 2020/21

Mr. Lynch reviewed the proposed Curriculum Calendar for 2020/21.

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve the Curriculum Calendar for 2020/21 as presented.

Vote: UNANIMOUS

AGENDA ITEM #9c: AUTHORIZE SUPERINTENDENT TO SIGN WARRANTS FOR CAFETERIA, TMLP, CELLULAR PHONE, UNEMPLOYMENT AND GAS/DIESEL FUEL

This is an annual authorization that facilitates processing of these bills in a timely fashion.

It was moved by Mr. Ghilarducci, seconded by Mrs. Solomon and VOTED to authorize the Superintendent to sign warrants for cafeteria, TMLP, cellular phone, unemployment and gas & diesel fuel for 2020/21.

Vote: UNANIMOUS

AGENDA ITEM #9d: END-OF-CYCLE SUMMATIVE EVALUATION REPORT: SUPERINTENDENT

Committee members will send input to Mrs. Weber by September 16. She will provide the evaluation report on the Superintendent at the September meeting.

AGENDA ITEM #9e: STUDENT HANDBOOKS

These were prepared and printed prior to the decision being made on options to return in the Fall. Updates will be sent home separately as needed.

It was moved by Mr. Fagan, seconded by Mrs. Vincent and VOTED to approve the student handbooks as presented.

Vote: UNANIMOUS

AGENDA ITEM #9f: SCHOOL COMMITTEE MEETING SCHEDULE 2020/21

It was recommended that the September meeting be changed from September 28 to September 21 due to the holiday on the 28th.

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve the schedule as amended.

Vote: UNANIMOUS

AGENDA ITEM #10: SUPERINTENDENT'S PERSONNEL REPORT

AGENDA ITEM #10a: RESIGNATION

Lori Kleinen, Teacher, BCS

Amanda Boyle, Teacher, BMS

Holly Fiola, Paraprofessional, BCS

Rhoda Freelove, Teacher, BMS

Debra Smith, Paraprofessional, BCS

AGENDA ITEM #10b: APPOINTMENTS

Michelle Beaton, Paraprofessional, BCS

Kaylee Danaher, Gr 1 Teacher

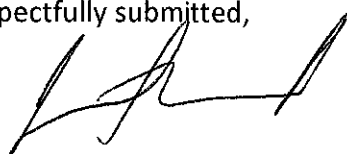
Darren Soens, Gr 4 Teacher

AGENDA ITEM #11: ADJOURNMENT

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to adjourn the meeting at 5:39 PM.

Vote: UNANIMOUS

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Jennifer Vincent', written over a horizontal line.

Jennifer Vincent, Secretary