

MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 02/15/2023

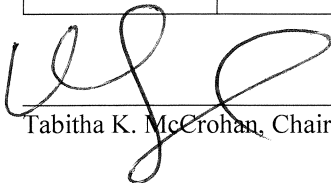
SELECTMEN IN ATTENDANCE: George F. Miller, Chairman, Dean R. Larabee, Clerk, Wendy F. Cochrane, Member

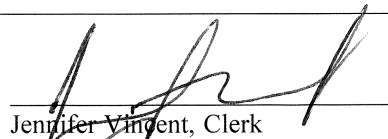
TOPIC		ACTION
	Meeting Convened at 6:05 p.m. in the Moitoza – Pettey Hearing Room	
Personnel (taken out of order)	Board to interview candidates for the Building Inspector Department Clerk position. Darlene Pereira was interviewed and is able to start immediately. Tori Pereira was interviewed by the Board and is able to start in two weeks. The voted to hire Darlene Pereira to fill the vacant Building Inspector Department Clerk position.	Larabee to motion to hire, Cochrane 2 nd ; voted.
Minutes to be approved by the Board of Selectmen	Board to review and approve September 22, 2022 Meeting Minutes. The Board voted to table.	Larabee to motion to table, Cochrane 2 nd ; voted.
Meeting Mail	Board to review Bristol-Plymouth Technical School Annual Report. The Board voted to file.	Larabee to motion to file, Cochrane 2 nd ; voted.
	Board to review Annual Notice from Xfinity regarding policies and procedures as well as Comcast information for the town. The Board voted to file.	Larabee to motion to file, Cochrane 2 nd ; voted.
	Board to review 2023 Grant Awards for Berkley Cultural Council. The Board voted to file.	Cochrane to motion to file, Larabee 2 nd ; voted.
New Business	Board to have discussion with Highway Surveyor regarding the S curve on Sanford Street. He was unable to attend this meeting. The Board voted to table.	Larabee to motion to table, Cochrane 2 nd ; voted.
	Board to review Subdivision and Special District Settlement Participation Forms for National Opioid Settlements. The Board voted to authorize the chair to sign the participation form.	Larabee to motion to sign, Cochrane 2 nd ; voted.
Personnel	Board to accept resignation from Town Accountant Melissa Forgue. Per a letter addressed to Interim Town Administrator, Kevin Partridge, she will be resigning effective April 7, 2023. The Board voted to accept the resignation.	Larabee to motion to accept, Cochrane 2 nd ; voted.
Town Administrator Report	The Town Administrator does not have anything to report; however, he is excited to be here. He has met with all of the department and will be meeting with Kevin Partridge, previous Interim Town Administrator, next week.	Information only; no action needed.
New Business (taken out of order)	Board to review Bond Renewal for the Town of Berkley. The Board votes to sign the Bond Renewal for the Town of Berkley with MGM Insurance Company.	Larabee to motion to sign, Cochrane 2 nd ; voted.
Personnel (taken out of order)	Town Clerk to have discussion with Board of Selectmen regarding changing position of Town Clerk's Assistant to Assistant Town Clerk title. The Board voted to create a position for an Assistant Town Clerk with a salary range of \$20-\$22 hourly working 20-22 hours per week.	Cochrane to motion to create position, Larabee 2 nd ; voted.

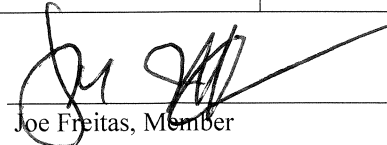
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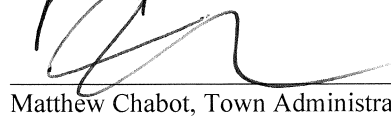
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Executive Session	Executive Session under MGL Ch. 30A s21 (a) 2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel. The Board voted to enter executive session and not go back into regular session.	Larabee to motion to enter executive session & adjourn, Cochrane 2 nd ; voted.
Adjournment	The next regular meeting is scheduling for Wednesday, March 1, 2023 at 6:00 p.m.	



Tabitha K. McCrohan, Chairwoman

Jennifer Vincent, Clerk

Joe Freitas, Member

Matthew Chabot, Town Administrator