



**TOWN OF BERKLEY
MASSACHUSETTS**

OFFICE OF THE ASSESSORS
1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes: October 3, 2023
10:00 AM Assessors Office, Room 9

Board Members:

Present: Mark Pettey Jr, Chairman; Jeanne Russo, Clerk; George Moitoza, Member

Proceedings:

Meeting called to order at 10:01 am by Mark Pettey Jr

Motion to accept minutes of previous meeting (9/19/2023):

Minutes read and Vote unanimous to accept

Act on Warrant/Commitments/Abatements/Exemptions

Berkley's County Tax portion of Bristol County of Bristol (\$100,749.56) was signed and appropriate parties notified.

8 2023 MV abatements totaling \$303.32 Voted unanimously/signed

2 2022 MV abatements totaling \$40.39 Voted unanimously/signed

Pay Various Bills

None

Administrative Matters

Holly Marchand as of 9/19/2023 is the Assistant Town Administrator

Steve Wakefield of Automated Business Solutions is retiring. This should have no impact upon Assessors' Office

Gary will gather information regarding key access as requested by Selectmen and pass info to Holly

Mark and George to review future actions regarding addition certification stipend with assistance from Jeanne.

Berkley BOA received approval with DOR for LA3, LA15, LA4, LA13 & LA13A

Gary needs to participate in Cybersecurity awareness with Commonwealth of Massachusetts by 10/27/2023

George passed info to Town Administrator regarding adopting Local Option Excise on the retail sale of adult use marijuana.

Town Hall hosting Halloween Party Thursday 10/26/2023 @ 11:30am. Door decorating and costumes optional.

Sign-up sheet available for food/snacks

Data collection in Berkley is on-going

Executive Session called @10:15 am not returning to open session

Review/discuss approval of 8 of 58 application with DLS [file number 2023-747]. BOA approved abatements for FY2023, FY2022 & FY2021 for submittal with tax collector. BOA will notify taxpayer of approval

Meeting adjourns at 10:25 pm

Minutes by: Gary Hoitt