

**Berkley Cultural Council**  
**October 23, 2023 Meeting Minutes**

1. Meeting called to order at 6:08pm. In attendance –Arlene Medeiros, Jeanne Russo (left 6:56pm for another meeting), Kelley Larabee, Susan Barrett, Angela Chang (arrived 6:25pm). Absent: Carla Lyman, Stephanie Malloch
2. Agenda item #9 discussed out of order: need to reschedule review meeting from 11.13.23 as is date of special town meeting. Rescheduled meeting dates as follows: 11.27.23 review meeting; 12.11.23 voting meeting
3. Minutes of 9.11.23 distributed by email previously. Motion to accept by Arlene Medeiros, second by Jeanne Russo. All in favor.
4. Treasurer's Report by Arlene Medeiros (see attached)
  - There are 3 outstanding grants from 2023: 2 from Friends of Dighton Rock, one from Mayflower Camarata.
  - Encumbered with a Jan. 24 deadline: Berkley Historical Commission \$750 for garden.
  - Note correction in red on attached report: \$4734.47 state, \$3943.62 non-state – total to grant amount \$8766.75
  - Panel book cost from Administrative funds to be paid to COA
5. Discussion of dates/details for 2024 Concert Series. Stephanie not here so push to next meeting.
  - Kelley did speak with Jay (MA Cultural Council) regarding festival grants: opens March, deadline May for events occurring 7.1.24-6.30.25. Monies paid out Sept-Oct 2025. Timing is awkward.
  - We can take 20% of state allocation, which is \$1360, but application was due Oct. 17<sup>th</sup> for that. Kelley will follow up with Jay regarding any extension of deadline.
  - Kelley spoke with Joe Freitas regarding Star Drive-in Movie nights, regarding possibly hosting a similar event in town? Susan requested hold that discussion until Stephanie present to discuss her thoughts on adding that to concerts/farmers market.
6. Chalk It Up event (per Kelley) hasn't happened yet due to rainy Saturdays....
7. Lights On Celebration on the common: would council like to participate? Could chairperson get back to us with specifics as to how we might help/participate? Jeanne will attend their meeting to gather information.
8. Correspondence/additional topics/discussions:
  - Angela needed to complete Ethics training and did.
  - Mail from Hip Hop artist that COA would like them to come back.
  - Arlene advises council that all members need to read the new guidelines, available online at MA Cultural Council site. Includes for example that grants only need 1 signature of approval but requires 2 council members to review.
9. Panel Books (agenda item #6 discussed out of order): Arlene describes how organized: #1-13 are from Berkley, #14-18 neighboring towns, #19-23 regional, #24-28 other.
10. Meeting adjourned at 6:59pm as motioned by Arlene, seconded by Angela, all in favor (Kelley, Arlene, Angela, Susan).