

Northern Bristol County Public Health Alliance
Meeting Minutes

Date: Tuesday, June 4th, 2024

Time: 10:00-11:00 am

Zoom Meeting Link: <https://us06web.zoom.us/j/87979991206>

I. Attendees:

- | | |
|------------------------------------|-------------------------------------|
| <i>a. Allison Brum, Attleboro</i> | <i>d. Danielle Edmands, Taunton</i> |
| <i>b. Sharon Jamieson, Berkley</i> | <i>e. Michelle Borello, Taunton</i> |
| <i>c. Nicole Mello, Dighton</i> | <i>f. Mike Hugo, MAHB</i> |
| | <i>g. Meghan Russell, BME</i> |

II. Update on hiring arrangement between Dighton and North Attleboro

- a. Dighton Town Manager is leaving so there is no longer support for taking on the hiring portion of the grant.
- b. Mike reached out to Attleboro, who is not interested, and Berkley. Jim is currently reviewing it internally with Berkley and looking to set up a meeting with their Town Administrator for Thursday 6/6.
- c. Possible alternatives: Taunton; looking into alternative hiring solutions. Contracts with limited scope, etc.
- d. Meghan will discuss other options with Mike, if there is the possibility of adding another municipality that would be the host. This would be complicated because all of the groups have already signed their contracts for the next three years.

III. Hoarding Training this Friday, June 7th

- a. Expected attendance:
 1. Attleboro - Allison, Sheri
 2. Berkley - Patricia Carson/Fire Rescue, Daniel Fournier
 3. Dighton - Heather, Nicole
 4. North Attleboro - Joan Badger, Lisa Burgess, Brian McCracken, Karen Testa, David Leco, AnneMarie, Michael Chabot
 5. Rehoboth - Geri, Karl
 6. Taunton - Diane Health, Michelle Borello, Danielle

Northern Bristol County Public Health Alliance

Meeting Minutes

IV. Review and confirm FY25 workplan objectives

- a. The new Workplan template is the new process for quarterly reporting and therefore has standard sections up front to capture a lot of these questions.
 - 1. Does anyone have an ISD department - No
- b. Objectives - there are standard categories that we have to include and suggested objectives within each category. Each workplan must have 1 Sustainability and 3 Performance Standards objectives. Each objective should include 3 activities from the list of suggested activities. Each workplan should have equity themes attached to at least two objectives.
 - 1. Sustainability 1: Communication & Engagement
 - 2. Sustainability 2: Inventory Management
 - 3. Performance Standards 1: Enhance staff capacity to meet inspectional standards
 - a) Equity: Workforce Diversity
 - 4. Performance Standard 2: Target training opportunities to address gaps in Performance Standards
 - 5. Performance Standard 3: Disease Control and Prevention
 - 6. Elective 1: Expand Vaccine Access
 - a) Equity: Linguistic Justice
 - b) Address vaccine access issues in Attleboro and participate in setting up a county-wide vaccine effort
 - 7. Elective 2: Maternal Health
 - 8. Elective 3: Hoarding
 - a) Including Mental Health First Aid Training
- c. Budget
 - 1. Meghan will update the budget based on what we have put into the workplan and the outcome of the RFP responses due on Thursday. We will confirm it next week during our meeting.

V. Review and confirm FY24 spending requests

Northern Bristol County Public Health Alliance

Meeting Minutes

- a. RFPs close on Thursday 6/6. Meghan will evaluate and have ready for a vote at our meeting on 6/11.

VI. Next Steps

- a. Meghan
 - 1. Update FY25 Workplan
 - 2. Finalize FY24 spending
 - 3. Update FY25 budget
 - 4. Prep RFP responses for voting
- b. NBCPHA
 - 1. Next week we will vote on the RFPs and approve the budget
 - 2. Provide any feedback on the workplan and budget