

# MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 06/26/2024

SELECTMEN IN ATTENDANCE: Tabitha K. McCrohan, Chairwoman, Jennifer Vincent, Clerk Joe Freitas, Member

TOPIC		ACTION
	Meeting Convened at 5:30 p.m. in the Moitoza-Petty Hearing Room	
Executive Session	Board to enter into Executive Session under M.G.L. c. 30A §21(a)2 to conduct strategy sessions in preparation for the negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel to review contract of Highway Department. Board to enter into Executive Session under M.G.L. c.30A §21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have detrimental effect on the bargaining or litigating position of the Board and Town and the Chair so declares. The Board voted to enter into Executive Session.  The Meeting reconvened in Open Session at 6:06 p.m.	Freitas to motion to enter, McCrohan 2 <sup>nd</sup> ; voted.  McCrohan to motion to exit, Freitas 2 <sup>nd</sup> ; voted.
New Business (taken out of order)	Board to host discussion with Chad Crittenden of PMA Consultants. Mr. Crittenden gave the Board a status update and noted they just completed a successful MSBA meeting with unanimous approval. The next step of the project is local funding. The November ballot will host a question for approval; once the Board votes to add same to the ballot, the "Vote Language" will need to be approved by the State Elections Division. If approved, appropriation of funds would be voted at Town Meeting. MSBA is set to cover 57.92% of the eligible costs. The Board voted to approve the question and that same be added to the ballot.	Freitas to motion to approve, Vincent 2 <sup>nd</sup> ; voted.
Appointments	Board to appoint various Boards and Committees (list attached). The Chairwoman recited the appointment list with names and terms, with the exception of her appointment as GATRA Advisory Board member, for which she recused herself. The Board voted to appoint.  Member Freitas made a motion to appoint Chairwoman McCrohan as GATRA Advisory Board member. The Board voted to appoint.	McCrohan to motion to appoint, Freitas 2 <sup>nd</sup> ; voted.  Freitas to motion to appoint, Vincent 2 <sup>nd</sup> ; voted.
	Board to appoint various position within the Police Department (list attached). The Chairwoman recited the appointment list with names and terms. The Board voted to appoint.	McCrohan to motion to appoint, Freitas 2 <sup>nd</sup> ; voted.
New Business	Board to host discussion with Michael Galla, Sr. Manager Government & Regulatory Affairs of Comcast. The Board voted to sign the proposed letter.  Board to review and possibly approve Application for Entertainment License of the American Legion Post 121 for the dates of July 12, 2024 through July 23, 2024 with hours of operation from 5:30 p.m. to 9:00 p.m. The Board voted to approve.  Board to review and possibly waive the permit fees for the application of the Zerbini Family Circus by the American Legion Post 121. The Board voted to waive noting that entertainment for nonprofits are generally waived.  Board to approve authority of Town Administrator to uphold enforcement in accordance with the Town of Berkley Code of Conduct Policy. Member Freitas noted he wanted to table this item. Clerk Vincent voiced her concern about tabling and that the concern lies with the staff and protection of Town Hall. Clerk Vincent further noted she did not want a longer delay in moving forward and that the research needed to be completed by the end of the following week. The Town Administrator requested clarification of the policies and	McCrohan to motion to sign, Freitas 2 <sup>nd</sup> ; voted.  Vincent to motion to approve, Freitas 2 <sup>nd</sup> ; voted.  Freitas to motion to waive, McCrohan 2 <sup>nd</sup> ; voted.  Freitas to motion to table, Vincent 2 <sup>nd</sup> ; voted.



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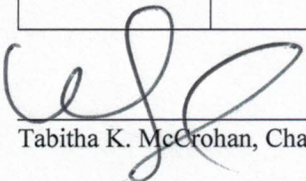
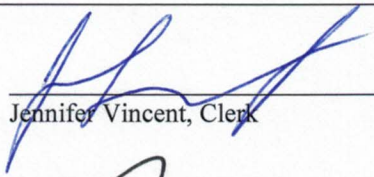
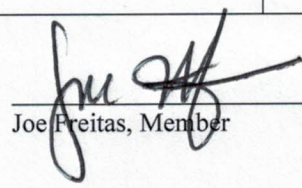
Old Business (taken out of order)	<p>Personnel Bylaw to which the Assistant Town Administrator noted that this is a goal and she will continue towards getting same complete. The Assistant Town Administrator also voiced her opinion in that by the Board tabling this item they are not upholding the Code of Conduct Policy. The Board voted to table, with the exception of the Chairwoman, who voted against tabling the matter.</p> <p>Board to discuss potential Board of Health PHE Grant. Megan Russell, shared services coordinator for the Northern Bristol County Health Alliance spoke on the matter and confirmed that the grant is directly between the State of Massachusetts and North Attleboro as the fiscal agent on behalf of the 6 municipalities. This grant would include hiring a regional social worker and a public health nurse; Ms. Russell confirmed that if the grant funding were to dissipate, the positions would no longer be active. As a result of union protections in North Attleboro, the Alliance is looking for another municipality to adopt the payroll to avoid taking on extra costs. There will be no cost to the Town of Berkley at any time, and the 15% administration fee due to the fiscal agent would be split between North Attleboro as same and the Town of Berkley. Mike Hugo, Director of Strategy, also spoke and noted that he has been involved with the program from its creation and how beneficial the program would be for the Town, including maven which. The Board voted to adopt the payroll.</p>	McCrohan to motion to adopt, Vincent 2 <sup>nd</sup> ; voted.
New Business	Board to review and possibly approve artwork display in Town Hall. Ms. Paula Duggan and Ms. Jeanne Russo spoke on the artwork proposed. The artwork is a portrait of Mr. Ed Duggan, Station Manager for the Channel 9 Cable Station. The artist, Cherise Hoak, is internationally known and the portrait is of Mr. Duggan in his clown costume. The Board all agreed this would be a wonderful addition to Town Hall and how much they would like the privilege to honor Mr. Duggan in such a way. The Board voted to accept the artwork to display in Town Hall for one year, after which time a replica would replace the original.	Freitas to motion to accept, Vincent 2 <sup>nd</sup> ; voted.
Old Business	Board to review and possibly approve Road Race Policy and Application. The Board reviewed and confirmed the requested changes were made and voted to approve.	Freitas to motion to approve, Vincent 2 <sup>nd</sup> ; voted.
Meeting Mail	<p>Board to review and possibly post to website Five-Year Focused Visit Team Report for Bristol-Plymouth Regional Technical School. The Board voted to post.</p> <p>Board to review Public Hearing Notice from City of Taunton. The Board voted to file.</p>	<p>Vincent to motion to post, Freitas 2<sup>nd</sup>; voted.</p> <p>McCrohan to motion to file, Freitas 2<sup>nd</sup>; voted.</p>
Meeting Minutes	<p>Board to review and possibly approve Meeting Minutes of February 1, 2023. The Board voted to approve the Minutes based only on what was known the Board members, without firsthand knowledge of the substance.</p> <p>Board to review and possibly approve Meeting Minutes of March 27, 2024. Board to review and possibly approve Meeting Minutes of June 5, 2024. The Board voted to approve.</p>	<p>Freitas to motion to approve, Vincent 2<sup>nd</sup>; voted.</p> <p>Vincent to motion to approve, Freitas 2<sup>nd</sup>; voted.</p>
Town Administrator Report	The Town Administrator noted that the Board of Health has received a grant for mini-kiosks to be placed in well trafficked areas to provide messaging about public health issues, etc.	Information Only; No Action Needed.



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	<p>He also updated the Board about available bleachers from Bristol-Plymouth and noted that the Highway Department is graciously going to transport same to Town. The Town Administrator spoke on the transition of the new Treasurer and her accomplishments to date, including interest rate increases on nearly all town accounts. He also offered an update on the Budget Microsite, which continues to be in the works and he welcomes any questions any resident may have. The Water Extension discussion will be revisited in the fall as Taunton enters into their capital planning cycle, and noted that funding is the primary concern. Lastly the Town Administrator offered an update on the South Coast Rail Project and the Bristol Plymouth Assistant Superintendent. The MBTA will be communicating with the public via a safety flyer. The conversation regarding the Bristol Plymouth Assistant Superintendent will continue as the process continues and the Town Administrator has asked how the Town can be more involved in the process.</p>	
Adjournment	<p>The Board voted to adjourn with the announcement of the next meeting, which will be held on July 10, 2024.</p>	<p>Vincent to motion to adjourn, Freitas 2<sup>nd</sup>, voted.</p>

  
Tabitha K. McCrohan, Chairwoman  
Jennifer Vincent, Clerk  
Joe Freitas, Member  
Matthew Chabot, Town Administrator



**TOWN OF BERKLEY**

**Board of Selectmen**

**1 North Main Street**

**Berkley, Ma 02779**

[Selectmen@BerkleyMa.us](mailto:Selectmen@BerkleyMa.us)

Phone: 508-824-6794 Fax: 508-822-4603

**Revised Annual Appointments**

<b>Animal Control Officer</b>	Marc	Dorschied	Exp. 06/30/2025
<b>Assistant Gas Inspector</b>	Joel	Figueiredo	Exp. 6/30/2025
<b>Assistant Town Accountant</b>	Kara	Koska	Exp. 6/30/2025
<b>Assistant Town Clerk</b>	Ashley	Tigano	Exp. 06/30/2025
<b>Assistant Treasurer</b>	Molly	Lima	Exp. 6/30/2025
<b>Building Commissioner and Zoning Officer</b>	Joseph	Biszko	Exp. 6/30/2025
<b>Building Commissioner, Assistant</b>	John	Santos	Exp. 6/30/2025
<b>Cable TV Advisory Committee</b>	Arlene	Medeiros	Exp. 6/30/2027
<b>Capital Improvement Committee</b>	Richard	Moroff	Exp. 6/30/2027
<b>Celebrations Committee</b>	Jilleen	Solomon	Exp. 06/30/2027
	Linda	Wyndham	Exp. 06/30/2027
<b>Constable</b>	David	Smith	Exp. 06/30/2025
	Paul	Flint	Exp. 06/30/2025
	Ian	Daley	Exp. 06/30/2025
<b>Council on Aging</b>	Margaret	Moroff	Exp. 06/30/2027
	Arlene	Medeiros	Exp. 06/30/2027
	Catherine	Charette	Exp. 06/30/2025
	Carol	Buote	Exp. 06/30/2026
<b>Cultural Arts Council</b>	Arlene	Medeiros	Exp. 06/30/2026



	Jeanne	Russo	Exp. 06/30/2026
<b>Ethics Committee Liaison</b>	Heather	Almy	Exp. 06/30/2025
<b>Fence Viewer</b>	Joseph	Biszko	Exp. 06/30/2025
<b>Gas Fitting Agent</b>	Guy	Parenteau	Exp. 06/30/2025
<b>GATRA Advisory Board</b>	Tabitha	McCrohan	Exp. 06/30/2025
<b>Harbormaster</b>	Christopher	Baker	Exp. 06/30/2025
<b>Harbormaster, Assistant</b>	Scott	Fournier	Exp. 06/30/2025
<b>Historical Commission</b>	Andrea	Perry	Exp. 06/30/2027
<b>Joint Transportation Planning Group</b>	Joseph	Callahan	Exp. 06/30/2025
<b>Sealer of Weights and Measurements</b>	David	Enos	Exp. 06/30/2025
<b>Special Town Council</b>	Blatman, Bobrowski & Havery		Exp. 06/30/2025
<b>Taunton River Wild &amp; Scenic Stewardship Council</b>	Joseph	Callahan	Exp. 06/30/2025
<b>Town Assessor</b>	Gary	Hoitt	Exp. 06/30/2025
<b>Town Council</b>	Mead, Talerman & Costa, LLC		Exp. 06/30/2025
<b>Trench Permitting Authority</b>	Joseph	Biszko	Exp. 06/30/2025
<b>Veterans' Agent</b>	Raymond	Hague	Exp. 06/30/2027
<b>Veterans' Grave Officer</b>	Stephen	Thomas	Exp. 06/30/2025
<b>Wire Inspector</b>	George	Faira	Exp. 06/30/2025
<b>Zoning Board of Appeals</b>	Antonio	Carmo	Exp. 6/30/2027



# TOWN OF BERKLEY

Board of Selectmen  
1 North Main Street  
Berkley, Ma 02779

[Selectmen@BerkleyMa.us](mailto:Selectmen@BerkleyMa.us)

Phone: 508-824-6794 Fax: 508-822-4603

## **Police Department** **Annual Appointments**

\* All Police Department Appointments listed below have a term expiring June 30, 2025

### **Police Chief**

Christopher H. Baker

### **Full-Time Deputy Chief**

Arthur Newhook Jr.

### **Full-Time Sergeants**

David Bernard

Kevin Realini

### **Full-Time Officers**

Matthew Engstrom

Derick Freire

Marc Gaspar

Gregory Haarala

Daniel Meadows

Scott Raudonaitis

### **Full Time 911 Signal Operators**

Jason Almeida

Michael Avilla

Michael Dagenais

Elin Fournier

### **Part-Time Public Safety Dispatchers**

Alexander Barbour

David Chretien

Lenny Morais- Figueiredo

Lexis Katz

Emma Rioux

Jeanne Verrier

Caitlin Whitmore

### **Part-Time Officers**

Jason Almeida

Michael Avilla

Michael Dagenais

Adam Crook

Edward Dwyer

Jeffrey Finucci

Brian Kutcher

Jonathan Rioux

Cameron Wentworth

Raymond Venturini