



TOWN OF BERKLEY MASSACHUSETTS

OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes: July 24, 2024

5:00pm Assessors Office, Room 9

Board Members:

Present: Mark Pettey Jr, Chairman; Jeanne Russo, Clerk; Lisa Tetreault, Member; Gary Hoitt, Assessor

Proceedings:

Meeting called to order at 5:00pm by Mark Pettey Jr

Motion to accept minutes of previous meeting (7/10/2024):

Minutes read and Motion to accept by Lisa; seconded by Jeanne – vote unanimous to accept

Act on Warrant/Commitments/MV Abatements

1 2023 MV abatements totaling \$69.83 Voted unanimously/signed

14 2024 MV abatements totaling \$1,997.32 Voted unanimously/signed

MV 2024-04 Commitment and Warrant for 331 vehicles/bills totaling \$50,036.00 approved and signed

Pay Various Bills

MAAO membership dues for FY2025 \$75.00 total for Jeanne

Administrative Matters

Measure & List office methodology presented and accepted by BOA

Bonnie completed State Ethics Training. Mark, & Jean still need to complete

Jeanne presented her findings regarding providing Clause 41A to Berkley residents. More details still gathered and presented to BOA for further discussion

Encumbrance Amounts with Town Accountant by Gary reviewed with BOA

MAAO Webinar 7/24/2024 – Assessors Monthly Calendar – attended by Gary. He will try and get PowerPoint presentation to share with others

Gary to attend MAAO Class the week of 8/12/2024. He is taking IAAO Course 102 – Income Valuation

Certification/reval process is on-going with Richard

Data collection in Berkley is on-going.

Executive Session called; motion by Lisa @5:50 pm and not returning to open session; second by Jeanne – Abatement

Gary was contacted by taxpayer who was denied abatement after he received letter requesting a conference call. Conference call schedule for 7/31/2024 @ 11:15 with Gary, Mark and Richard to see if an amiable solution can be achieved.

Motion by Lisa to adjourn, second by Jeanne. Roll call vote resulted in unanimous vote

Meeting adjourns at 6:12 pm

Minutes by: Gary Hoitt