

NOTICE OF OPEN PUBLIC MEETING



Northern Bristol County Public Health Alliance

Date: August 20th, 2024

Time: 10:00 am - 11:00 am

Meeting Location:

Virtual: <https://us06web.zoom.us/j/87979991206>

APPROVED Meeting Minutes

I. Voting Members in Attendance:

- a. Dan Syriala, Attleboro
- b. Sharon Jamieson, Berkley
- c. Nicole Mello, Dighton
- d. Anne Marie Fleming, North Attleboro
- e. Danielle Edmands, Taunton

II. Non-Voting Attendees:

- a. Mike Hugo, MAHB
- b. Meghan Russell, BME Strategies

II. Voting Members Absent:

- a. Geri Hamel, Rehoboth

III. Call to Order

- a. AnneMarie opens at 10:06, Danielle seconds
- b. Meeting opens with a quorum of % voting members present

IV. Past Meeting Minutes

- a. 5/5 Voting members accept the August 6th meeting minutes

V. Introduce Erika Syokau

- a. Erika is with BME and will be assisting Meghan with the grant. Expect to see emails and outreach from her.

VI. Hiring Update

- a. Berkley Hiring and IMA
 - i. Have a finalized version of the IMA from Rich - sent to Matt and Mike for review. Matt in Berkley has sent it to his legal counsel.
 - ii. Have benefits information from Berkley, will reach out to Mary Ellen from MAHB on how to budget for it
 - iii. Matt has said the job postings can go before the Berkley Personnel Board on August 28th

VII. Relavent Update and Training Plan

- a. Relavent set up:
 - i. Attleboro - need to get approval from City Council to set up Relavent and use iPads. Does not need any additional training right now



BME STRATEGIES



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- ii. Berkley - Sharon is set up. Meghan talked with Matt and he is ready to go, will confirm that his current iPad works. Does not need any additional training right now
 - iii. Dighton - making plans to pick up iPad from North Attleboro. Does not need any additional training right now
 - iv. North Attleboro - Brian and Heather are set up. Waiting to hear on iPad distribution based on Matt Tanis in Berkley to get Rob Casper set up. Brian is interested in Housing training.
 - v. Rehoboth - Karl has is iPad and needs training
 - vi. Taunton - iPads are being reviewed by the IT department. Danielle has Relavent installed on her desktop. No additional training is needed right now
- b. License updates:
- i. Taunton would like an additional Food Code Pro license for Kevin Duquette
 - ii. Dighton only needs one license per application
 - iii. Attleboro is interested in more licenses in the future but needs to work through City Council first

VIII. Supply Distribution

- a. Dighton needs to pick up iPad
- b. Berkley needs to pick up items
- c. Pencils need to go to Taunton and Rehoboth
 - i. Rehoboth received their pencil today
- d. Rehoboth and Berkley to pick up kiosks
 - i. Karl went to pick up the kiosks today
 - ii. Berkley needs assistance with finding a pickup truck to get the kiosks
- e. Attleboro needs pipettes and kiosk boxes

IX. Mental Health First Aid Training

- a. Meghan will check-in with Geri to see if they can host the Mental Health First Aid Training in Rehoboth
- b. Dan needs funding for the MHOA September quarterly meeting and the MHOA conference. No one else needs additional training at this time.
 - i. The group voted 5/5 to fund these training needs
- c. Training HUB opportunities
 - i. MA PHIT Housing and Food Tier II training opportunities in Springfield and New Bedford. See attached flyer for more information

X. Vaccine Clinic

- a. In conversation with DPH about the state mobile vaccine unit being involved





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- b. Allison has indicated that there has been less demand this year. It seems that Manet is covering much of the need and we may not need to contract for a vaccine clinic.

XI. Pocket Talks

- a. Spoke with this group at the NACCHO conference
- b. We had looked into the Language Line contract.
 - i. With Language Line you can talk to an individual, might be more clicks you need to go through, more language options, don't need an additional device
 - ii. Pockettalk is a faster set up, always adding languages, have to carry another device
 - iii. Do any municipalities have Pockettalk now? Any feedback?

XII. Next Steps

- a. BME
 - i. Work with Berkley and North Attleboro to get the IMA approved
 - ii. Work with Berkley to get the job descriptions approved by the Personnel Board
 - iii. Get training set up for Relavent
 - iv. Follow up with Relavent on additional license needs
 - v. Follow up with Geri on Mental Health First Aid training location
- b. NBCPHA
 - i. Complete Relavent install and let BME know if you need anything
 - ii. Dan to sign up for MHOA meeting and conference
 - iii. Consider whether Pockettalks would be helpful for the PHE grant

XIII. Meeting was adjourned at 11:02 am

Adjournment

Please Note: There will be no public participation in speaking at this meeting.

PLEASE NOTE THAT THE BOARD OR COMMITTEE MAY ACT ON ITEMS IN A DIFFERENT ORDER THAN THEY APPEAR ON THIS AGENDA. ALSO, IF IT SO VOTES, THE BOARD OR COMMITTEE MAY GO INTO EXECUTIVE SESSION DURING THE MEETING.

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THIS MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITHOUT FURTHER NOTICE.

