



TOWN OF BERKLEY MASSACHUSETTS

OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes: August 21, 2024
5:00pm Assessors Office, Room 9

Board Members:

Present: Mark Pettey Jr, Chairman; Jeanne Russo, Clerk; Lisa Tetreault, Member; Gary Hoitt, Assessor

Proceedings:

Meeting called to order at 5:03pm by Mark Pettey Jr

Motion to accept minutes of previous meeting (8/7/2024):

Minutes read and Motion to accept by Lisa; seconded by Jeanne – vote unanimous to accept

Act on Warrant/Commitments/MV Abatements

None

Pay Various Bills

WB Mason 3 bills for office supplies total amount \$112.00 (\$42.46+61.26+8.28)

MAAO Course 102 invoice for \$600.00

MAAO expenses for Gary Hoitt for \$893.22

MAAO 2024 Annual Clerk's meeting for \$75.00

Administrative Matters

Jeanne reported on her efforts regarding Clause 41A and her future plans with seniors, Berkley Financial team, Select Board among others. More details still to be gathered and presented to BOA for further discussion

Mark, & Jean still need to complete State Ethics Training

Discussion PP – storage trailers. Motion to postpone until future meeting. Motion by Jeanne, second by Lisa.

Approved by all

Gary to teach Excel class 9/26/2024 from 9:00am – 1:00pm for BCAA at Taunton

Jeanne reported regarding her efforts with Strategic Management Consultant to create an information pamphlet for Berkley residents. Costs, layout, content still to be determined

DLS What's New in Municipal Law Seminar to be held at various locations. For convenience, Berkley planning on attending virtual seminar to be held 10/10/2024

Certification/reval process is on-going with Richard

Data collection in Berkley is on-going.

Executive Session called; motion by Lisa @5:32 pm and not returning to open session; second by Jeanne – Abatement

Letter and agreement from conference call held on 7/31/2024 with Client with Gary, Mark and Richard outlining amiable solution achieved. Parties agreed to a solution to reassess the property for FY2024 and issue an abatement for overvaluation. Client to sign letter and agreement which will be forwarded to Appellate Tax Board

Motion by Lisa to adjourn, second by Jeanne. Roll call vote resulted in unanimous vote

Meeting adjourns at 5:59 pm

Minutes by: Gary Hoitt