



TOWN OF BERKLEY MASSACHUSETTS

OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes: October 16, 2024

5:00pm Assessors Office, Room 9

Board Members:

Present: Mark Pettey Jr, Chairman; Lisa Tetreault, Member; Gary Hoitt, Assessor

Absent: Jeanne Russo, Clerk

Proceedings:

Meeting called to order at 5:08pm by Mark Pettey Jr

Motion to accept minutes of previous meeting (10/9/2024):

Minutes read and Motion to accept by Lisa; seconded by Mark – vote unanimous to accept

Act on Warrant/Commitments/MV Abatements

None

Pay Various Bills

Quality Data Services (QDS) for annual software support in the amount of \$3,341.84

Administrative Matters

Jeanne has completed the initial draft to create an information pamphlet for Berkley residents.

Gary to teaching Excel class 10/17/2024 from 9:00am – 1:00pm for BCAA at Taunton

Gary provided BOA with STM warrant and debt exclusion info sheet

Certification/reval process. Berkley valuations are pending preliminary certification approval by DOR and Notice of Public Disclosure of Preliminary Property Values for Fiscal Year 2025 posted on town website

Data collection in Berkley is on-going.

Executive Session called; motion by Lisa @5:14pm and not returning to open session; second by Mark. Roll call vote resulted in unanimous vote

Chapterland

BOA reviewed and approved all correct Chapterland applications, Approval notifications to be sent to applicants. Regarding those Chapterland applications incomplete or incorrect, applicants will be notified that corrective measures need to be done by them.

Motion by Lisa to adjourn, second by Mark.

Meeting adjourns at 6:05 pm

Minutes by: Gary Hoitt