

Berkley Cultural Council
March 25, 2024 Meeting Minutes

1. Meeting called to order at 6:35pm. In attendance –Kelley Larabee, Stephanie Malloch, Angela Chang, Carla Lyman, Susan Barrett
2. Minutes of 1.22.23 distributed by email previously. Corrections: Spelling of Kelley’s name in first line. Motion to accept with these corrections by Carla Lyman, second by Stephanie Malloch. All in favor.
3. Treasurer’s Report by Arlene Medeiros: agenda item tabled as Treasurer not available tonight.
4. Agenda item #5 taken out of order as per motion by Carla, second by Stephanie, all in favor.
Discussion of any events/fundraisers council would like to plan for 2024:
 - Kelley present idea for hosting a craft class with Creative Touches with Lauren Delaney
 - As a fundraiser she does 24” planks or round signs, charging either \$25 with \$10 to the charity or \$30 with \$15 to the charity
 - Event is prepaid, sayings for signs pre-ordered and pre-printed. Booking for May.
 - We could perhaps use the COA room for the event? Kelley will find out capacity.
 - Council discusses pairing with some sort of refreshments, Angela suggests mocktails (by Carla!) with the catchy name of “Sips and Signs” 😊
 - Kelley will see what dates Lauren has available in May, aim for a Thursday evening, May 2nd 9th or 16th, 6-8pm or thereabouts
 - Council opts for \$30 version, plus \$5 for mocktails
 - Kelley will check with Lauren to see if she can include the mocktail charge in her total charge
 - Angela will take care of advertising and social media stuff
5. Agenda item #4 taken out of order as per above.
Updates of 2024 Concert Series by Stephanie Malloch
 - Has the following musicians lined up:
 - Kevin Hamblett for 8/15 at no charge
 - The Old Souls for 6/20 \$200-250
 - Emily Narwocki for 7/18 \$150?
 - Timmy Brown tentative for 8/1, minimum charge of \$500 (council approves charge, Stephanie to confirm with him)
 - Move n On (Melanie Grant) for 9/12 \$500
 - Donations thus far – Stephanie working on securing from Malloch Construction and Bay Coast Bank. Kelley will draft letter for council members to use to approach other businesses for sponsorship
 - Application for Use of Common on Selectman’s agenda for Wednesday, Kelley will attend to present
 - Updates of food vendors:
 - Pop’s Mobile Pizza will participate in all except 6/20 concert
 - Friendly Fizz confirmed for all except 8/1 concert
 - Stephanie has reached out to BAA multiple times and multiple contacts but has not received any reply – Kelley will follow up
 - Stephanie has tried Katy’s Kitchen multiple times with no response – Kelley will follow up

- Friends of the COA – Arlene obtained a name to contact – Stephanie will follow up
 - In all, still need a food vendor for 6/20 and a drink vendor for 8/1
 - Other possibilities include County Fair (hot dog place) – Stephanie will try this vendor first, then if unavailable Kelley will reach out to BAA and Katy's Kitchen
 - Farmer's Market at 2nd concert (7.18) 5-8pm and 5th concert (9.12) 4-7pm. Stephanie updates the following vendors confirmed unless otherwise noted:
 - Fernandes Farm
 - Cave Rock (alpacas) – waiting for reply
 - Brilliant Dahlia
 - Debra Joyce (soaps)
 - Stargazer Farm
 - Under the Sun farm
 - Bake my Day
 - Rhody Greens
 - Kerri Coleman (flowers) - maybe for 2nd date
 - Will be Jammin (jams) - is not available
 - Wagglebee (honey) – waiting for reply
 - Other possible vendors: Full Envision Farm, plus maybe as a sponsor? Carla will look into. Humble Hands Farm (goats)? Angela will look into. Kelley will check with bread vendor?
 - Council decides “Donations Welcome” approach in regards to any fees from vendors, food peoples
 - Angela will create a “Save the Date” post to get the word out
6. Correspondence and other topics/discussion:
- As per last meeting, letter sent to New Bedford Theatre was returned as undeliverable. They did provide a PO Box for grant letter to be sent to.
7. Meeting adjourned at 7:33pm as motioned by Stephanie, seconded by Carla, all in favor. Next meeting date: Monday April 22 2024, 6pm.