



# BERKLEY NOTICE

Received: \_\_\_\_\_ Time: \_\_\_\_\_  
Posted: \_\_\_\_\_ Time: \_\_\_\_\_

(PLEASE PRINT OR TYPE LEGIBLY)

**Name of Board or Committee:** Celebrations Committee

**Date & Time of Meeting:** Tuesday, June 4th at 5:30pm

**Location of Meeting:** Town Hall

(physical address including  
room # or name if applicable)

**Clerk/Board Member posting notice & date**

Canceled or postponed to: \_\_\_\_\_

Clerk/Board Member cancelling/postponing meeting: \_\_\_\_\_

## AGENDA / LIST OF TOPICS

### Celebrations Committee Minutes

#### **Agenda Items:**

Opened the meeting at 5:36pm

Present: Jennifer Vincent, Kerrie Hamblett, Valerie Seney, Linda Wyndham

#### **1. Treasurer's Report – Lisa Wu**

Notes: Motion to table until next meeting – Motion made by Linda and seconded by Valerie

#### **2. Approval of Minutes from February 26<sup>th</sup> Meeting**

Motion made by Kerrie and seconded by Linda to approve the minutes.

#### **3. Update**

1. Araujo Farms Fundraiser – Need to wait until after July 1<sup>st</sup> to secure a date.
2. Bottle and Cans – will follow up in November to see if our committee can take a month.
3. Other

#### **4. New Event – End of summer, early Fall Berkley Festival**

Ideas – bouncy house, band, dunk tanks, informational tables for departments, vendors, face painting, beer and wine sales, food trucks, touch a truck, fireworks,

#### **Next Steps:**

Jen Vincent will reach out to the town departments/organizations/committees to lock down a date of either Saturday, September 14<sup>th</sup> or September 15<sup>th</sup> as a rain date. The time would be from 12-6pm

We discussed making the Celebrations page private for Berkley residents and employees to ensure that our community members have first access to this event. While we cannot control and will not try to control who comes, we will market to residents and town employees and their families.

We discussed marketing and creating a flyer that will be mailed to each Berkely home about the event.

Next meeting date is Tuesday, June 25<sup>th</sup> at 5:30pm where we will confirm date, begin marketing, iron out details.

Adjourned the meeting at 6:11 motion made by Valerie Seney and seconded by Linda Wyndham