

NOTICE OF OPEN PUBLIC MEETING



Northern Bristol County Public Health Alliance

Date: July 1, 2025

Time: 10:00 am - 11:00 am

Meeting Location:

Virtual: <https://us06web.zoom.us/j/84476515999?jst=2>

AGENDA FOR VIRTUAL MEETING

Voting Members:

- a. Sheri Miller-Bedau, Attleboro
- b. Sheila O'Brien, Attleboro (alternate)
- c. Sharon Jamison, Berkley
- d. Elizabeth Moreira, Dighton
- e. Geri Hamel, Rehoboth

f. Danielle Gurgel, Taunton

Non-Voting Members:

- a. Erika Syokau, BME Strategies
- b. Meghan Russell, BME Strategies

I. Call to Order

- a. Geri motioned to call the meeting to order at 10:06 am. Sharon seconded the motion. The meeting opened with a quorum of 5/6 voting members present. (Attleboro, Berkley, Dighton, Rehoboth, and Taunton.)

II. Past Meeting Minutes

- a. Liz made a motion to accept the past meeting minutes as written from June 11th. Sheri seconded the motion. The meeting minutes were approved with a roll call vote by 5/6 of the voting members. (Attleboro, Berkley, Dighton, Rehoboth, and Taunton)

III. End of FY25 Report Out

- a. A recap on FY25 for the Northern Bristol County Public Health Alliance (NBCPHA) was shared with the group.
- b. Key Highlights include the following:
 - i. NBCPHA hired 2 staff members and offered the third position to a candidate for the PHS
 - ii. NBCPHA participated in several trainings:
 - 1. Mental health first aid training, MHOA annual conference, MAPHN annual conference, crisis prevention intervention training, health equity training
 - iii. NBCPHA hosted nursing check-ins for nursing collaboration and conversations.



BME STRATEGIES



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- iv. NBCPHA completed the IMA
- v. NBCPHA completed strategic planning
- vi. NBCPHA completed the FPHS data collection and review in ALL municipalities
- vii. NBCPHA participated in two health fairs and one CPR event
- viii. NBCPHA participated in the first community event in Attleboro for Juneteenth
- ix. All FY26 documents were submitted to DPH for review and approval.

IV. FY26 Expectations

- a. Erika shared that moving into the next fiscal year, expectations guidance for regional staff and the advisory board will be crucial. The following recommendations were shared with the group.
- b. Shared Service Coordinator & Regional Staff:
 - i. Tri-Annual Updates on the strategic planning progress
 - ii. Bi-monthly updates on work plan progress
 - iii. SSC to share spending progress triannually
- c. Advisory Board:
 - i. Attend monthly coalition meetings every month on the first Tuesday at 10 am.
 - ii. Coalition approval on purchases and training.
 - iii. Completing a feedback form.

V. Public Health Specialist Role Update

- a. The Regional Public Health Specialist Role (PHS) was offered to Sydney Garilli following Cassidy O'Hara turning down the position.
- b. Sydney will begin with the NBCPHA on August 11th and will be making \$65,000 annually based on a vote taken by the advisory board on June 11th.
- c. Erika is planning to meet with each community to discuss which areas Sydney can support. Current areas of support that Sydney will focus on include:
 - i. Completion of health assessments within each town
 - ii. MAVEN tracking
 - iii. Maternal and family health,
 - iv. Determining community events and programs that the alliance should focus on
- d. Erika shared that she would prepare questions for each municipality to answer in preparation for the PHS Role.
 - i. Geri asked if Melissa could provide support in hands-on CPR. Erika confirmed that Melissa could support if she had the time to do so.

VI. Community Updates

- a. Relavent





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- i. Each community reviewed the FY26 Relavent template and made adjustments as needed.
 - 1. Attleboro: No adjustments
 - 2. Berkley: The current iPad is being used by Cliff. Sharon has a scanner in her office that anyone can use.
 - 3. Dighton: The current iPad is being used by Cliff. Liz requested access to the software.
 - 4. Rehoboth: No adjustments
 - 5. Taunton: Housing code pro is not being used at this time.
 - a. Erika will send the license updates to Michael Hicks
 - b. Erika will follow up with North Attleborough to get their updates.
- b. Regional Inspector Updates
 - i. Moving forward to support Cliff in his organizational processes, Erika has asked that each municipality inform her of the inspections that they ask Cliff to complete.
 - ii. Municipalities should prepare municipal tasks for Cliff to complete, as he will be spending full days in each municipality this fiscal year.
 - iii. Cliff will have regional deliverables, including the following:
 - 1. Building internal inspection trackers,
 - 2. Tracking trainings and building out methods to cross-train health department staff
 - 3. Researching and taking the lead on the hoarding task force
- c. A reminder was shared for the advisory board to complete the strategic planning canva activity by July 14th

VII. Next Steps:

- a. BME:
 - i. Erika to send over Relavent updates to Michael Hicks and follow up with North Attleboro.
 - ii. Erika to share canva activity link with the group to complete by July 14th.
 - iii. Erika to schedule meetings with each municipality to discuss support needed from Sydney
 - iv. Erika to completed T3 reporting
- b. NBCPHA





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- i. NBCPHA will complete the canva activity.
- ii. Municipalities to schedule and hold meetings with Erika to discuss support from Sydney

VIII. Adjournment

- a. Sheri motioned to adjourn the meeting at 10:35 am. Liz seconded the motion. A roll call vote for adjournment was taken.
 - i. Attleboro: Yes
 - ii. Berkley: Yes
 - iii. Dighton: Yes
 - iv. Rehoboth: Yes
 - v. Taunton: Yes

Please Note: There will be no public participation in speaking at this meeting.

PLEASE NOTE THAT THE BOARD OR COMMITTEE MAY ACT ON ITEMS IN A DIFFERENT ORDER THAN THEY APPEAR ON THIS AGENDA. ALSO, IF IT SO VOTES, THE BOARD OR COMMITTEE MAY GO INTO EXECUTIVE SESSION DURING THE MEETING.

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THIS MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITHOUT FURTHER NOTICE.

