



TOWN OF BERKLEY MASSACHUSETTS

OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes June 11, 2025

5:00pm Assessors Office, Room 9

Board Members:

Present: Lisa Tetreault, Chair; Mark Pettey Jr, Member; Gary Hoitt, Assessor

Absent: Jeanne Russo, Clerk

Proceedings:

Meeting called to order at 5:04 pm by Lisa Tetreault

Motion to accept minutes of previous meeting (5/14/2025):

Motion to accept minutes as written by Mark; seconded by Lisa – vote unanimous to accept

Act on Warrant/Commitments/MV Abatements

2 2024 MV abatements totaling \$314.74 Voted unanimously/signed

30 2025 MV abatements totaling \$4,577.14 Voted unanimously/signed

Pay Various Bills

BCAA 2025 Annual dues for amount \$100. Correction to remove Lisa's name from invoice and insert Bonnie's name instead. Lisa dues paid for by Easton Assessors' office. Voted unanimously/signed

Administrative Matters

BOA reminded of Next Dept Heads Meeting on 6/26/2025 Hearing Room 10:00am -11:30am

ATM was a long night but no issues with articles submitted by BOA (all passed). Issues with other articles to be addressed at future town meeting.

Newly established Berkley Fiscal sustainability Task Force looking for representative from BOA. BOA will address appointment at next BOA meeting

BOA provided Email addresses where appropriate for use by Treasurer office for Harpers service and checks

Files sent on 6/9/2025 to QDS to produce FY2026 Preliminary RE & PP tax file. Commitment books provided by QDS at end of business of 6/11/2025 for review. Anticipated mail date of preliminary bills is 6/27/2025

Rearranging the office is in final stages.

Data collection in Berkley is on-going.

Motion by Mark to adjourn, second by Lisa.

Meeting adjourns at 5:32pm

Minutes by: Gary Hoitt