



TOWN OF BERKLEY MASSACHUSETTS

OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes June 26, 2025

12:00pm Assessors Office, Room 9

Board Members:

Present: Jeanne Russo, Clerk; Mark Pettey Jr, Member; Gary Hoitt, Assessor

Absent: Lisa Tetreault, Chair

Proceedings:

Meeting called to order at 12:00 pm by Jeanne Russo

Jeanne made a motion for Mark Pettey to act as Chair in Lisa's absence.

Motion to accept minutes of previous meeting (6/11/2025):

Motion to accept minutes as written by Mark; seconded by Jeanne – vote unanimous to accept

Act on Warrant/Commitments/RE Preliminary Bills

RE 2026 Preliminary Tax Bills totaling \$8,033,621.57 Voted unanimously/signed

PP 2026 Preliminary Tax Bills totaling \$175,051.51 Voted unanimously/signed

Pay Various Bills

RRC \$4,000.00 Voted unanimously/signed

Administrative Matters

Report on Dept Heads Meeting on 6/26/2025 -Bullet Points Below

- Text My Gov Rollout
- Annual Town Meeting
- Fiscal Task Force Rollout
- Special Election Town Meeting October 2025
- MIIA Training – Staff Appreciation

Rearranging the office is in final stages – all set other than 1 phone install for Jeanne. Call in to Johnny.

LA3 and LA15 are approved. Still working on LA4 and LA 13.

Data collection in Berkley is on-going.

Gary recommended Lisa Tetreault as the Representative for Berkley Fiscal Sustainability. Jeanne motioned, Mark 2nd. Approved

Motion by Jeanne to adjourn, second by Mark.

Meeting adjourns at 12:27pm

Minutes by: Bonnie Marshall