



# TOWN OF BERKLEY MASSACHUSETTS

## OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET  
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes August 06, 2025

5:00pm Assessors Office, Room 9

### Board Members:

Present: Lisa Tetreault, Chair; Mark Pettey Jr, Member; Jeanne Russo, Clerk, Bonnie Marshall, Assessor Clerk

Absent:

### Proceedings:

Meeting called to order at 5:00 pm by Lisa Tetreault

### Motion to accept minutes of previous meeting (7/23/2025):

Minutes read by Jean. Motion to accept minutes as written by Mark; seconded by Lisa – vote unanimous to accept

### Act on Warrant/Commitments/MV Abatements (if applicable)

- a. Motor Vehicle Commitment #4-0: Board signed Commitment #4 totaling \$62,749.74
- b. Update to Exempt Town owned properties, Board determined these properties could not be labelled as tax exempt due to the fact that owner is listed as Unknown. The Town of Berkley does not officially own said properties.

### Pay Various Bills

Not Applicable

### Administrative Matters

- a. Next steps for RRC. – Board discussed the number of business certificates in town and the options available and if outsourcing to RRC is a viable option for our needs. RRC is not allowed to go on personal residences to valuate. Discussed possibility of breaking it out over a few years for the larger businesses and utilities. Board decided to table until the new Assessor is hired and active.
- b. Open Lane discussion continued from last meeting. Map 7 Lot 150 off Bayview Ave. - Board decided to postpone this discussion until the next meeting. The maps needed are not onsite at this time.
- c. Bonnie asked for clarification on what to do with new lot divisions. Lisa stated to put them in a folder labelled FY2027 New Growth and wait until Jan 1<sup>st</sup> before anything can be recorded.
- d. Jeanne brought up a letter and conversation she had with an owner of a lot that borders Freetown and that that owner thought it may be double taxed by both Berkley and Freetown. Lisa offered to call and speak with the property owner to figure out what exactly his concern is and how to proceed.

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**Public Input**

Board discussed briefly how to proceed forward with the Senior and Veteran workoff program. Parameters need to be created. This is a work in progress and multiple boards and offices within the town will be involved. Lisa is going to get together other towns procedures to help create Berkley's. Lisa stated she will be willing to act as the liason to help implement this program.

**Meeting adjourns at 5:36pm** Jeanne Russo motioned, Mark Pettey 2<sup>nd</sup>. Motion approved

Minutes by: Bonnie Marshall