



TOWN OF BERKLEY MASSACHUSETTS

OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes April 2, 2025

5:00pm Assessors Office, Room 9

Board Members:

Present: Mark Pettey Jr, Chairman; Jeanne Russo, Clerk; Lisa Tetreault, Member; Gary Hoitt, Assessor

Proceedings:

Meeting called to order at 5:05 pm by Mark Pettey Jr

Motion to accept minutes of previous meeting (3/19/2025):

Minutes read and Motion to accept by Lisa; seconded by Jeanne – vote unanimous to accept

Act on Warrant/Commitments/MV Abatements

1 2023 MV abatements totaling \$116.17 Voted unanimously/signed

2 2024 MV abatements totaling \$456.95 Voted unanimously/signed

21 2025 MV abatements totaling \$3479.89 Voted unanimously/signed

1 Motor Vehicle denied since ownership for full calendar year

Pay Various Bills

None

Administrative Matters

Reminder to BOA of upcoming Dept Head Meeting on 4/3/2025 in Hearing Room @ 10:00am

Gary shared with BOA surplus items available. No items were of interest to BOA

DLS published Certified Free Cash approval as of 7/1/2024 in the amount of \$585,417

Gary distributed to BOA previous articles for warrant for annual town meeting for BOA consideration. Gary provided BOA various percentage scenarios if exemption amount were increased. After discussion motion by Lisa made to increase exemption percentage from previous 25% to 100%. Second by Jeanne. Unanimous Vote by all

MAAO Spring Conference 4/9/2025 in Wrentham MA – BOA will consider

Rearranging the office going is ongoing.

Data collection in Berkley is on-going.

Executive Session called; motion by Lisa @5:40 pm and not returning to open session; second by Jeanne. Roll call vote resulted in unanimous vote

Meeting with Town Administrator

Discussion with Town Administrator regarding upcoming vacant Assessor position. Administrator seeking approval to fund position with Selectmen then Town Meeting. BOA to finalize job description. Discussion regarding timing of posting opening. BOA to provide interview questions and participate in upcoming screening committee.

Chapterland

No action required by BOA

Exemptions

BOA reviewed/approved FY2025 personal exemptions that were filed with BOA:

5 type 22/22E (veterans); 1 type 41C (Elderly); 1 type 17C1/2 (Senior/Widow); 1 type 18 (hardship)

Motion by Lisa to adjourn, second by Jeanne.

Meeting adjourns at 6:34 pm

Minutes by: Gary Hoitt