

MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 07/16/2025

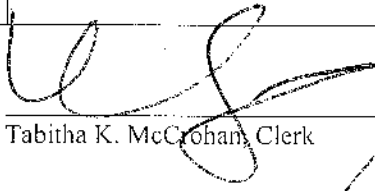
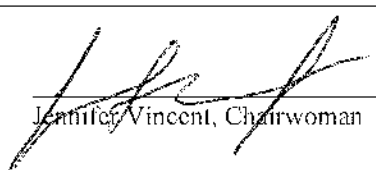

SELECTMEN IN ATTENDANCE: Tabitha K. McCrohan, Clerk. Jennifer Vincent, Chair

TOPIC		ACTION
	Meeting Called to Order at 6:00PM in the Moitoza Pettey Hearing Room	
Personnel	Board to accept resignation of Thomas Fernandes from the Berkley Agricultural Commission; review of matter; votes may be taken	Motion to accept; TM moved; JV second; motion approved
Appointments:	Board to appoint James Medeiros to the Fiscal Task Force with and expiration date of June 30, 2026; review of matter; votes may be taken.	Motion to appoint; TM moved; JV second; motion approved
	Board to appoint Michael Moreau to the Agricultural Commission with an expiration date of June 30, 2026; review of matter; votes may be taken. Lisa Tetreault spoke positively on Mr. Moreau's behalf.	Motion to appoint; TM moved; JV second; motion approved
New Business:	Board to review and approve Application for Entertainment License for American Legion Post #121 regarding the annual Zerbin Family Circus. The license will expire on July, 31 2025 showtimes are going to be the 21st the 27th 6pm shows on the 21st 22nd 23rd and 24th with 5pm and 7pm on the 25th 4pm and 6pm on 26th and then at 2pm.	Motion to approve; JV moved; TM second; motion approved
	Motion to waive the License fee for the American Legion hosting the circus was also approved unanimously	
	Board to approve 2025 License Renewal for Nouria Retail Energy, Inc. d/b/a Amatos Express. This item is being tabled as there is one final item that is needed before it can be approved.	Motion to table; TM moved; JV second; motion approved
	Board to review and potentially sign contract BOS 26-01 for Stormwater Testing and Reporting Services with Verdantas, LLC. The contract right now is on hold, pending review of our standard contract by their legal counsel. A resolution is anticipated by the end of the week so for now make a motion to table.	Motion to table; JV moved; TM second; motion approved
Old Business:	Board to formally recognize Berkley students Nevaeh Noel, Angela Giardini, Holly Ferry and Madison LaFrance who received honors representing Bristol-Plymouth Regional Technical School in DECA and SkillsUSA competitions. Motion made to sign and mail out Certificates to these students.	Motion to accept; JV moved; TM second; motion approved
Meeting Minutes:	Board to approve Meeting Minutes of July 2nd, 2025; review of matter; votes may be taken	Motion to accept; JV moved; TM second; motion approved
	Board to approve Executive Session Minutes of July 2nd, 2025; review of matter; votes may be taken. Motion to enter - roll call vote. Vincent, Aye - McCrohan, Aye.	Motion to accept; JV moved; TM second; motion approved

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Town Administrator Report	<p>Update on a couple of key items that were touched on at previous Board of Selectmen meetings. First, a new business guide was created through a Community Compact Best Practices grant — meaning no general fund money from Berkeley was used. The goal of this guide is to make it easier for people to understand what's needed to open or operate a business in town. There's often confusion around the process, and this guide will help answer a lot of those questions upfront. It'll be available both digitally and in print at the town offices. The project also provided some outside feedback on the Town's current processes, which might help us improve how we communicate and streamline some long-standing practices.</p> <p>The second item was an update on the Berkeley Library planning and design effort. The Library Building Committee just finished interviews and selected their preferred design firm, with contract negotiations already starting. The goal is to have a draft design completed by December 31 to meet the requirements for the MBLC grant we received. This phase is funded by a mix of state grant money, a previous appropriation from town free cash, and donations. Down the line, the town will decide whether to move forward with construction based on that plan. It was also suggested that the library be included in broader fiscal planning conversations, even if representatives can't always be at the table, to ensure the future of the project is properly considered.</p> <p>Another quick update was provided on the principal assessor hiring process — the first round of interviews took place this week, and while the posting will remain open for now, we expect to move finalists forward as early as tomorrow. The candidate pool has been strong, with several applicants bringing significant assessing experience, and there is optimism about presenting two high-quality finalists to the Personnel Board soon.</p> <p>No finance committee updates at this time.</p>	Information only; no action taken
Executive Session:	<p>Board to enter into Executive Session pursuant to M.G.L. c. 30A, § 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; review of matter; votes may be taken.</p> <p>Board moved to enter executive session at 6:17PM</p> <p>Meeting was adjourned at 7:12 P.M.</p>	Motion to enter; TM moved; JV second; motion approved


Tabitha K. McCrohan, Clerk
Jennifer Vincent, Chairwoman
Matthew Chabot, Town Administrator