

Berkley Cable TV Advisory Committee Meeting Minutes

February 25th, 2025

In-attendance: Arlene Medeiros
 Joseph Sousa
 Kerri Ann Auclair
 Bill Hoy
 Brittany Blaney

1. **Call to order:** 6:05
2. **Acceptance of prior meeting minutes – Nov. 12, 2024, Dec. 16, 2024, and Jan. 27, 2025**
– 3-0, 3-0, 3-0
3. **Treasurer’s Report: Signing of bills.** Total \$339,782.05 Balance
4. **Joe Sousa’s Chart** Table 3-0
5. **Expenditures for next fiscal year** Table 3-0
6. **Election Schedule – Candidates Night**
 - a. Request names, email address and phone numbers of candidates from Town Clerk
 - b. Send email to school inviting 8th grade class to participate
 - c. Send email to candidates regarding availability. Ask them to confirm receipt of email.
 - d. Decide on format
 - e. Come up with questions for candidates. A remote clock needed to be purchased.
7. **Studio Design**
 - a. Chairs
 - b. Desk
8. **Brittany Blaney-Report**
 - a. **Closed caption status** – Comcast stated that it is not their problem. There is a ticket that has been opened for the issue. The ticket was closed without a solution.
9. **Bill Hoy Report** – Tabled
10. **Public input** – None
11. **Notice of next meeting date** – Notice needs to be with town clerk by March 26th since Arlene will be away on March 7th. Next meeting March 31st at the town hall at 6 PM and April 22nd at 6 PM Town Hall,
12. **Adjourn** – 7:03 Approved 3-0

Approved May 13, 2025