

Berkley Cable TV Advisory Committee Meeting Minutes

November 12th, 2024

In-attendance: Arlene Medeiros
Joseph Sousa
Kerri Ann Auclair
Bill Hoy
Brittany Blaney

1. **Call to order:** 6:04
Moved agenda item number 4 to number 2. Approved 3-0. Moved numbers 6,7,8 to number 2.
Approved 3-0
2. **Acceptance of prior meeting minutes – October 8th, 2024,** with correction. Approved 3-0
3. **Treasurer’s Report: Signing of bills.** Total \$308,098.48 Balance
4. **Interview Camera operator applicant – Keegan Cravinho.** No Show. (Bill did not confirm).
5. **Brittany Blaney-Report**
 - a. **Channel 9 with problems Comcast** entered a ticket (Comcast issue)
 - b. **Comcast second channel update** Tabled 3-0
 - c. **Microphone recommendation for COA room** Looking for a PA system with 5 inputs.
 - Updated sonic wall
 - KVM switch installed
 - Adaptors, DVI needed. \$16.48. Approved 3-0
6. **Bill Hoy Report – Cablecast** working great. Lee’ fitness show added to the rotation. It would be nice to have advanced notice of upcoming meetings, if possible, to coordinate with the camera operators.
 - a. **Annual report status** Bill gave the committee a copy; edits were made. Bill was going to add the edits and resend it to the committee.
 - b. **Date to train Board members Training** documents have been put together. Arlene and Kerri Ann interested in the training.
 - i. **Getting back online after power outage** the manual “how to” is complete and located in the master book.
 - ii. **Control room taping set up** (Brochures are available)
7. **Public input** – None
8. **Notice of next meeting date** – November 12th @6 Studio.
9. **Adjourn** – 7:01 Approved 3-0

Approved February 25, 2025