

Berkley Cultural Council

Apr. 7, 2025 Meeting Minutes

1. Meeting called to order at 6:04pm. In attendance –Kelley Larabee, Stephanie Malloch, Angela Chang, Jeanne Russo Susan Barrett. No guests in attendance.

2. Vendor fair update/discussion – taken out of order (motion by Angela, 2nd by Stephanie, all in favor) as Katie had not yet arrived. Follow-up: Katie cannot make it to meeting tonight so item tabled.

3. Minutes of 3.3.25 taken by Angela Chang previously distributed by email. One correction: Amount to be paid to Kevin & Tom for concert series performance is \$400, not \$4000. Motion to accept with that correction made by Stephanie Malloch, 2nd by Jeanne. All in favor.

3. Summer Concert Series & Farmers Markets updates/discussion

- Stephanie reports 1 concert cancellation, Timmy Brown 😞 Has reached out to Dave Richardson Band and waiting for reply, will contact Adam Hanna next if Dave Richardson Band does not work out, Kelley forwarded contact for another musician to Stephanie as a possibility
- Request Angela change flyer to “TBA” for June date
- Kelley reports we’re approved for use of common for:
 1. June 19 concert 6-8p
 2. July 17 concert & farmers market 5-8pm
 3. August 21 concert 6-8pm
 4. Sept 18 concert & farmers market 4-7pm
- This year’s signs will be a larger size and include just dates. Will have separate signs for sponsors as we acquire.
- Kelley drafted a letter seeking sponsorship, will complete some finishing touches and then share with council members for review and suggestions, etc. Council discusses whether letters should be mailed or delivered in person – in person would be better, council will assemble a list of sponsors to approach and divvy up the list between us.
- Angela asks about trying a GoFundMe page to help pay for concert series? Kelley will look into that (in terms of whether allowed) as well as possibility of raffle of vendor donated items.
- Per Jeanne, will order 2 flags to have on either side of musicians for concerts, will work on design with Angela. We received a donation from Malloch Construction specifically for these flags in the amount of \$250.
- Per Stephanie current food vendors are:
 1. June 19 – Pops Pizza and LaLuncherita
 2. July 17 – Pops Pizza and Katy’s Kitchen
 3. August 21 – Pops Pizza and Katy’s Kitchen
 4. Sept. 18 – Pops Pizza and County Fare Hot Dogs
- Discussion regarding drink and/or dessert food vendors? For drinks Kelley will contact Friends of Library and see if they would like to sell drinks as a fundraiser. For desserts possibilities include (in order of preference and contact) (1) Pop Culture (Kelley to contact), (2) What’s Up Cupcake (Stephanie will contact), (3) Molly B’s (Jeanne will contact).
- Market vendors – Stephanie has contacted a huge number and has confirmations from some, waiting to hear back from more. Additional suggestions include birdhouses by person at N. Main and Berkley (Jeanne will contact); Berkley Beer Company (Stephanie will contact), and possibly a local wine place (FitVine) that Stephanie will look into.

5. Correspondence/unanticipated topics: Question as to whether we should start looking for a new member? Required minimum is 5 members, Stephanie was due to step off this year, Susan next, Angela following. Some discussion as to how council wants to approach, overall preference would be to identify specific possibilities. Kelley will ask Barbara if she may be interested.

No emails or official correspondence. Kelley shared thank you note Carla’s family sent to council.

6. Adjourn – 7:19pm, motion by Jeanne, second by Stephanie, all in favor. Next meeting: May 5th, 6pm.