

Berkley Cultural Council May 5, 2025 Meeting Minutes

1. Meeting called to order at 6:11pm. In attendance –Kelley Larabee, Stephanie Malloch, Angela Chang, Jeanne Russo, Arlene Medeiros, Susan Barrett. No guests in attendance.
 2. Minutes of 4.7.25 sent by email for review. Motion to approve by Stephanie, 2nd by Angela. All in favor.
 3. Vendor fair update: Katie cannot attend meeting tonight, so no update to report. Fair is Saturday, May 10th, 10am-2pm, setup at 8am. Kelley will arrive around 9-9:30am with our table, and return for 11am-2pm. Jeanne plans to attend 10am-2pm. Stephanie will drop off poster for table, ads for concert series/farmers markets. Jeanne will bring a few Berkley Cultural Council shopping bags, perhaps some other giveaways. Kelley shared ad for vendor fair on social media already.
 4. Summer Concert Series & Farmers Markets updates/discussion
 - Kelley compiling a list of local businesses to approach for sponsorship. Is also working on request for sponsorship letter. Will send to council members for review & comment once finished.
 - Kelley spoke with Pop Culture regarding being dessert vendor at concerts. They are unavailable for June & July, possible for August & September if can find coverage for shop, will get back to Kelley – no update yet.
 - Stephanie obtained a new musician for June concert, Paul Sarno.
 - Kelley will now order 10 signs advertising concerts. Will order sponsor signs once we have a list.
 - Stephanie emailed Berkley Beer regarding attending with a beer garden or similar. Is waiting to hear back.
 - Kelley wonders if council should reach out to other town departments/councils to see if would want to participate in some way? Perhaps fire and/or police departments? Council has mixed feelings about asking for sponsorships. Discussion tabled for now.
 - Stephanie reports Kona Ice will attend July and August concerts. Reached out to What's Up Cupcake, waiting to hear back.
 - Jeanne reached out to Dave Wilson (birdhouses), not interested.
 - Kelley reached out to a dog treat business, waiting to hear back. Council would really like to find a Farmers Market vendor for pets.
 - Stephanie asks council thoughts on asking cannabis stores, no strong feelings against – Stephanie will think it over.
 4. Correspondence/unanticipated topics:
 - One email received from Amy Cuomo on behalf of son Kyle. He is looking for locations in town for a summer acting workshop? Angela shared a few local suggestions (eg Rehobeth library, Somerset Congregational Church). Kelley will pass along.
 - No other correspondence.
- Treasurer's Report by Arlene (inadvertently left off agenda so included here under unanticipated topics):
- Confirmed grant money received by town in January
 - Balance now \$7908.46, non-state funds \$4082.75
 - Received 3 requests for reimbursement for FY25
 - Council held \$1400 for concert series expenses.
 - Balance of \$93 in administrative account.
 - One correction – request for reimbursement for play from Berkley Middle (not Community) School
6. Adjourn 6:50pm as motioned by Stephanie, seconded by Jeanne. All in favor. Next meeting set for Monday June 2 at 6pm.
- **Arlene notes Town Meeting is on June 2, so we need to change next meeting date. Kelley reopens meeting at 6:51pm, next meeting date set for Wednesday June 4 at 6pm, motion to close meeting at 6:52 by Arlene, seconded by Stephanie, all in favor.**