

BERKLEY COUNCIL ON AGING
MINUTES OF MEETING
09/11/2025

Board Present: Margaret Moroff, Carol Buote, Arlene Medeiros, Kathleen Strozyk, Cathy Charette

Call to Order – Margaret Moroff called the meeting to order at 9:15 in the hearing room. She reminded everyone that the meeting was being recorded.

Acceptance of Prior Minutes – The board voted to accept the minutes from 07/17/25 and 09/04/25.

FY 2024 Budget - Krista Celia presented the financial report for August 2025

1. Town Budget Balance: Salary: \$28,928.90, Town Funded Accounts: \$7,388.92
2. Formula Grant: \$20,609.22
3. Program Donations: \$13,062.95
4. General Donations: \$5,469.91

Shine Updates – The board voted to take the shine update out of order and discuss the new Shine Coordinator. Lorraine Moniz was introduced to the board. She recently completed her Shine training and has been working with Shine councilors in other communities to gain experience. Lorraine explained to the board about her extensive background in the medical field and her desire to continue working with people. She will be helping Berkley seniors with their Medicare questions and helping them through open enrollment.

Events – The board discussed the following upcoming events.

- a. Podiatry – Dr. Smith is visiting the COA for appointments 09/11/25 his schedule is always completely booked.
- b. Painting with Amy – A scarecrow craft – Amy will be at the COA on 09/11/25 at 2:45.
- c. Mosquito Control – A member of the Mosquito Control Board of Bristol County will be presenting a program on mosquito safety on 09/17/25 at 1:00. The board discussed the recent notice from the public health nurse about elevated West Nile Virus mosquitoes in the area and the importance of getting the word out about this program.
- d. Fall Planter – Sue from the Garden Club will hold a workshop in the COA on 9/18/25. She will be teaching participants about fall plants and helping them put together a planter. This program was open to 20 participants, and it is full. There are 5 people on the waiting list.
- e. Brown Bag – Brown Bag is now called Mobile Market and will take place on 09/24/25.
- f. Glucose Screening and Blood Pressure Clinic – The public health nurse will offer glucose screening on 09/24/25 and retired nurse Barbara Rounds will run the blood pressure clinic.
- g. Men’s Group – The Men’s Group will be held after Mobile Market on 09/24/25.
- h. Scam Prevention with District Attorney, Thomas Quinn – The District Attorney will visit the COA to discuss the latest Scams and how to avoid them. The program will be followed by a catered lunch.
- i. Watercolor Painting – This program was rescheduled to 10/09/24.
- j. Narcan Training – The COA will be hosting a Narcan Training with the POP Unit on 10/27/25. This program will be targeted towards seniors and will have a sign-up sheet.
- k. Community Vaccination Clinic – The public health nurse will be holding a vaccination clinic in the COA with vaccinations administered by CVS Pharmacy. There was discussion about which vaccines would be available and when and how to sign up for a vaccine. Krista Celia advised the

board that the public health nurses contact information is on the flyer and she would be able to answer questions concerning scheduling and vaccine availability.

- l. Singo – Signo will be held again in the COA on 11/19/25. This is a fun event that is well attended.
- m. Holiday Party – The holiday party will be held at the Berkley Middle School on 12/06/25. The caterer has been contacted, and a quote has been requested. There will be a 125-guest list limit. People who cannot make it will be encouraged to cancel their registration in advance. There will not be meals available to take from the school.
- n. Holiday Card Making Class – The board voted unanimously to offer the holiday card making class free of charge and with a limit of 30 guests.
- o. Outreach Grant Update – The Selectmen voted to post the grant funded Outreach Coordinator position. There are goals that need to be met to fulfill the COA obligations of the grant. The COA has a 15 percent match for the grant. There will be a mailing to residents aged 60 and over advertising the COA offerings. Some of the long-term goals of the grant are to provide outreach services to between 18 – 25 seniors not previously connected with the COA, enroll 15 new participants in grab and go or mobile market, establish 2 support groups, and refer 25 seniors to services. The board discussed the need for the town to support the outreach position once the grant has been fully utilized. The board voted to accept the safety and evacuation plan that was written for the COA as part of the grant requirements.

Donation request for the Library from the Friends of the COA – The board discussed a request to make a donation from the Friends of the COA to the library. Margaret Moroff stated she did not think that it was a good idea for the Friends of the COA to donate to a different organization. Nancy Thompson, who attended the meeting stated that she was told that there were matching funds available to the library and had reached out to the Friends of the COA to see if they were willing to make a donation to the library. Carol Buote, the Director of the Berkley Library, explained that the library was able to cut the scope of what was needed by the architect and they were able to get what they needed with the funding that was available.

Friends of the COA Report – The Friends are hosting the Craft Fair on 09/13/25. There are many vendors, raffle prizes, and music. The hours will be 9 – 3.

Next Meeting – 10/09/25 at 10:00.

Motion to Adjourn. The board voted to adjourn the meeting.