



TOWN OF BERKLEY MASSACHUSETTS

OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes February 5, 2025

5:00pm Assessors Office, Room 9

Board Members:

Present: Mark Pettey Jr, Chairman; Jeanne Russo, Clerk; Lisa Tetreault, Member; Gary Hoitt, Assessor

Proceedings:

Meeting called to order at 5:05 pm by Mark Pettey Jr

Motion to accept minutes of previous meeting (1/22/202):

Minutes read and Motion to accept by Lisa; seconded by Jeanne – vote unanimous to accept

Act on Warrant/Commitments/MV Abatements

None

Pay Various Bills

3 WB Mason bills totaling \$749.81 (14.97+25.99+708.85) for office supplies

Administrative Matters

Dept Head Meeting of 2/6/2025 postponed until 2/13/2025 due to inclement weather

Memo from Heather regarding conflict-of-interest law requirements was completed by members of BOA

MAAO education opportunities were closed or unable to fit into schedules. Members will look at future classes offered

MAAO Winter Meeting 2/5/2025 Zoom – Appraisal Review & Appeals closed due to maximum number of participants reached. Agenda was primarily aimed at commercial sector which Berkley has minimum properties

Another BOA Budget will be submitted for considerations to BOA by Gary at next scheduled BOA meeting

BOA informed about Financial Advisory Committee meeting 2/26/2025 4:30pm – 6:00pm Hearing Room

BOA informed about Finance Committee Public Hearing 2/24/2026 6:00pm – 8:00pm Hearing Room

Data collection in Berkley is on-going.

Executive Session called; motion by Lisa @5:16 pm and not returning to open session; second by Jeanne. Roll call vote resulted in unanimous vote

Chapterland

BOA reviewed and approved all correct and complete Chapterland applications. Notifications to be sent to applicants.

3 Chapterland applications still need attention due being to incomplete, incorrect or not filed. Applicants will be notified that corrective measures need to be done by them to continue in Chapterland. Deadline is approaching for conclusion of Chapterland for FY2026

Exemptions

BOA reviewed/approved 11 FY2025 personal exemptions that were filed with BOA:

5 type 22/22E (veterans); 1 type 41C (Elderly); 4 type 17C1/2; 1 type 37 (Blind)

Abatements

BOA granted 2 FY2025 RE abatements

Motion by Lisa to adjourn, second by Jeanne.

Meeting adjourns at 6:16 pm

Minutes by: Gary Hoitt