



TOWN OF BERKLEY MASSACHUSETTS

OFFICE OF THE ASSESSORS
1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes February 13, 2025
5:00PM Assessors Office, Room 9

Board Members:

Present: Mark Pettey Jr, Chairman; Lisa Tetreault, Member; Gary Hoitt, Assessor

Absent: Jeanne Russo, Clerk;

Proceedings:

Meeting called to order at 4:55 pm by Mark Pettey Jr

Executive Session called; motion by Lisa @4:56 pm and not returning to open session; second by Mark. Roll call vote resulted in unanimous vote

Act on Chapterland Applications

- a. Requested meeting by Berkley Resident regarding Chapterland FY2026 which was disallowed for 61A. Resident filed Form CL-7 to modify decision. Discussion with BOA and resident determined that property qualified for 61B. 61B Application approved.
- b. BOA, after site visit by Mark and Lisa, disallowed application for 61A since did not meet DOR guidelines. With notification, BOA sent two alternatives for resident to consider for property.
- c. No application received for Chapterland property for FY2026 after numerous attempts through phone calls and mail correspondence were made. BOA disallowed application for 61A for FY2026. Resident notified will be in Chapter 59 at full and fair cash value for FY2026 (july1,2025 - June 30,2026)
- d. Requested meeting by Berkley Resident regarding Chapterland FY2026 for property recently split into two lots. Boths lots qualified for Chapterland. Per discussion with BOA and residents current use of land was determined for both properties. Awaiting BOA final approval when land is split and entered into CAMA (Tyler system)
- e. Jeanne submitted proposal for office policy change for new applicants to Chapterland. New applicants will be given Chapter 61 booklet and copy of FAQs from Division of Local Services (Revised Dec 2022). Site visit by majority of BOA for new applicants to verify application submitted. Unanimous vote to accept.

Motion by Lisa to adjourn, second by Mark.

Meeting adjourns at 6:56 pm

Minutes by: Gary Hoitt