



TOWN OF BERKLEY MASSACHUSETTS

OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes April 30, 2025

5:00pm Assessors Office, Room 9

Board Members:

Present: Mark Pettey Jr, Chairman; Jeanne Russo, Clerk; Lisa Tetreault, Member; Gary Hoitt, Assessor

Proceedings:

Meeting called to order at 5:05 pm by Mark Pettey Jr

Motion to accept minutes of previous meeting (4/16/2025):

Minutes read and Motion to accept by Lisa; seconded by Jeanne – vote unanimous to accept

Act on Warrant/Commitments/MV Abatements

3 2024 MV abatements totaling \$13.67 Voted unanimously/signed

27 2025 MV abatements totaling \$3,352.15 Voted unanimously/signed

2 MV denials one abatement granted previously; other MV registered for full year

Pay Various Bills

Invoice for services rendered by Richard Gonsalves in the amount of \$1,950

Mark Pettey for Measure & List for 16 properties in the amount of \$240

Administrative Matters

BOA reminded of Next Dept Heads Meeting on 5/1/2025 Hearing Room 10:00am -11:30am

Zoom Webinar 4/17/2025 regarding Role of the Assessor was considered helpful and beneficial

Notification sent those whose I&E forms not submitted. Informed if reminder document not received by

6/30/2025 deadline a fine will be executed

Email sent to RRC inquiring about possible service to be provided especially in regards to personal property

BOA reminded of upcoming QDS online training for Assessors to be held 5/8/2025

Rearranging the office going is ongoing and in final stages.

Upcoming QDS online training for Assessors to be held 5/8/2025

No further action was deemed necessary regarding Assessor Job

Approval in Gateway for Veterans Exemption, MDM-1, and MVE Reimbursement for FY2025 was granted by DOR

Clerks meeting in Dighton Thursday 5/15/2025. Gary and Bonnie have previous obligations. Mark may attend. Lisa is going due to role in Easton. Jeanne to cover office.

No attendees to Norfolk & Suffolk Counties Assessor Association 2025 Spring meeting Tuesday 5/20/2025 in Foxboro

Data collection in Berkley is on-going.

Executive Session called; motion by Lisa @5:31 pm and not returning to open session; second by Jeanne. Roll call vote resulted in unanimous vote

Chapterland

Final Chapterland application was reviewed and approved by Mark and Jeanne while Lisa denied. Applicant will be notified of the corrective measures needed to be done by them to continue in Chapterland in future years

Motion by Lisa to adjourn, second by Jeanne.

Meeting adjourns at 5:48 pm

Minutes by: Gary Hoitt