



# TOWN OF BERKLEY MASSACHUSETTS

## OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET  
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes May 28, 2025

5:00pm Assessors Office, Room 9

### Board Members:

Present: Mark Pettey Jr, Chairman; Jeanne Russo, Clerk; Lisa Tetreault, Member; Gary Hoitt, Assessor

### Proceedings:

Meeting called to order at 5:04 pm by Mark Pettey Jr

### Reorganization of BOA

Motion by Jeanne for Lisa to be Chair and Mark Clerk. Motion amended by Mark to have Jeanne be Clerk did not want to be clerk. After discussion by Board it was decided to rescind motion and new motion submitted with Lisa Chair, Jeanne Clerk and Mark Member. Motion passed unanimously

### Motion to accept minutes of previous meeting (5/14/2025):

Minutes read and Motion to accept by Mark; seconded by Jeanne – vote unanimous to accept

### Act on Warrant/Commitments/MV Abatements

MV Commitment 2025-3 for 367 vehicles in the amount of \$73,430.28

### Pay Various Bills

Invoice for List & Measure from Mark Pettey for 16 properties in the amount of \$240.00

### Administrative Matters

Gary distributed department head meeting minutes from 5/27/2025 and summary of meeting prepared by town administrator in preparation for Annual Town Meeting and memo from Tabitha thanking all for efforts in regards to ATM

Gary reviewed current budget and what funds maybe possible encumbered for FY2026

BOA reminded of Next Dept Heads Meeting on 6/26/2025 Hearing Room 10:00am -11:30am

Report on Clerks' Meeting held 5/15/2025 in Dighton was favorable and beneficial to attendees

RRC will be notified that BOA will be in contact after ATM and budget approval to discuss potential services especially in regards to personal property.

BOA discussed next steps on land submittals/plans for 22 No Main St and 125 Bay View Ave. Changes will be made to maps and further action will be required by BOA when parcels sold since parcels currently in Chapterland. Right of first refusal, rollback taxes, etc. In regards to 181 Bay View Ave letter of conditions will be attached to PRC within CAMA for future reference

Rearranging the office is ongoing and in final stages.

Regarding Assessor Job Matt informed BOA that BOS voted to establish a 5 member screening committee.

BOA discussed articles submitted by BOA for ATM and additional preparation needed in case questions arise during the meeting. Lisa, Mark and Jeanne plan on attending the ATM

Data collection in Berkley is on-going.

Motion by Jeanne to adjourn, second by Mark.

**Meeting adjourns at 6:03pm**

Minutes by: Gary Hoitt