



**TOWN OF BERKLEY
MASSACHUSETTS**

OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

**Board Meeting Minutes November 19, 2025
5:00 pm Assessors Office, Room 9**

Board Members:

Present: Lisa Tetreault, Chair; Mark Pettey Jr, Member; Jeanne Russo, Clerk; Sandra Cameron, Town Assessor

Proceedings:

Meeting called to order at 5:02 pm by Lisa Tetreault.

Motion to accept minutes of prior meeting, October 29, 2025:

Minutes read by Jeanne Russo. A motion by Mark Pettey Jr. seconded by Jeanne Russo to accept October 29, 2025 Minutes. 3-0 vote unanimous to accept

Pay Various Bills

Gary Hoitt (Consultant) Invoice for \$300
BCAA Annual Meeting 12/4/2025 (3 attending) Invoice for \$165
Board approved and signed for payment processing

Act on Warrant/Commitments/MV Abatements

None

Administrative Matters

Jeanne Russo updated the Board on succession plan that was discussed from October 29, 2025 Board meeting. After speaking to a professional associate, they suggested that the Board not look into getting an appointed or alternative appointed assistant assessor. They had same dilemma in their community, and suggested to keep an eye out for someone that could have potential or be interested in assessing. Jeanne had a conversation with a couple people after listening to them speak at different occasions. She asked whether they would be willing to observe the assessment process and indicate their interest. This is something that doesn't need to be rushed into. The Board can continue to pursue this, and if a candidate expresses interest, the matter can be brought back to the Board for consideration. This approach is consistent with how other communities are addressing the issue.

Matters not reasonably foreseen

None

Public Input

None

A motion by Jeanne Russo seconded by Mark Pettey Jr. approved by 3-0 vote to enter into Executive Session and not return to Open Session at 5:42pm

A roll call was taken Jeanne Russo - Aye Mark Pettey Jr.- Aye Lisa Tetreault - Aye

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A motion by Mark Pettey Jr. seconded by Jeanne Russo approved by 3-0 vote to recess and re-convene at 6:05p.m. with the Board of Selectmen in the Moitoza-Pettey Room for the Public Hearing on Fiscal Year 2026 Tax Classification.

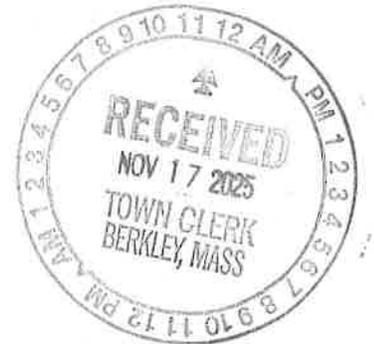
A roll call was taken Jeanne Russo - Aye Mark Pettey Jr.- Aye Lisa Tetreault - Aye

Minutes by: Sandra P. Cameron



TOWN OF BERKLEY

Board of Selectmen
1 North Main Street
Berkley, Ma 02779
(508) 824-6794
(508) 822-4603
Selectmen@BerkleyMa.us



TOWN OF BERKLEY NOTICE OF PUBLIC HEARING

A Public Hearing will be held on Wednesday, November 19, 2025 at 6:05 pm by the Board of Selectmen, in the Moitoza – Pettey Hearing Room at 1 N. Main St., Berkley, at which time the Selectmen will establish the classification relative to residential, commercial, industrial, personal property and open space. Those attending the hearing will have the right to present written and/or oral comments.

Date: November 17th, 2025

Board of Selectmen
Jennifer Vincent, Chair
Tabitha McCrohan, Clerk
Mark T. Horsfall, Member



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Board of Assessors Meeting Minutes November 19, 2025

MEETING: Wednesday, November 19, 2025 at 6:05p.m.
Moitoza-Petty Hearing Room

PRESENT: Lisa Tetreault, Chair
Jeanne Russo, Clerk
Sandra P. Cameron, Town Assessor

ABSENT: Mark Petty Jr., Member

The Board re-convened in open session in the Moitoza-Petty Hearing Room at 6:06 p.m. The Board met with the Board of Selectmen to provide information relative to the various options before the Board of Selectmen during the FY2026 Tax Classification Hearing.

A Motion to Adjourn was made by Jeanne at 6:09 pm and seconded by Lisa Tetreault