



**TOWN OF BERKLEY
MASSACHUSETTS**

OFFICE OF THE ASSESSORS
1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes October 15, 2025
5:00 pm Assessors Office, Room 9

Board Members:

Present: Lisa Tetreault, Chair; Mark Pettey Jr, Member; Jeanne Russo, Clerk; Sandra Cameron, Town Assessor

Guests: Carolyn Basler

Proceedings:

Meeting called to order at 5:06 pm by Lisa Tetreault.

Motion to accept minutes of prior meeting, October 1, 2025

Minutes read by Jeanne Russo. A motion by Mark Pettey Jr. seconded by Jeanne Russo to accept October 1, 2025 Minutes. 3-0 vote unanimous to accept

Pay Various Bills

No bills

Administrative Matters

First matter: The Board approved the County Commissioners' Warrant for the County Tax for the County of Bristol in the amount of \$102,013.08, pursuant to Massachusetts General Laws, Chapter 35, Section 31.

Second matter: The Board reminded Chapterland owners that they are required to comply with the Property Owners Acknowledgement Agreement upon the sale of classified property.

Matters not reasonably foreseen

None

Public Input

Carolyn Basler addressed the board regarding their professionalism and courtesy in handling her request for some relief due to a clerical error made on her chapterland property. Mrs. Basler informed the board that in 2009 that property was split. She became aware of the error in 2024 and was not provided any options when she inquired about her assessment.

A motion by Mark Pettey Jr., seconded by Jeanne Russo approved by 3-0 vote to enter into Executive Session and not return to Open Session at 5:17 pm

A roll call was taken Jeanne Russo - Aye Mark Pettey Jr.- Aye Lisa Tetreault - Aye

Motion to adjourn by Mark Pettey Jr., seconded by Jeanne Russo 3-0 approved
Meeting adjourned at 6:37p.m.

Minutes by: Jeanne Russo