



**TOWN OF BERKLEY
MASSACHUSETTS**

OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

**Board Meeting Minutes September 17, 2025
5:00pm Assessors Office, Room 9**

Board Members:

Present: Lisa Tetreault, Chair; Mark Pettey Jr, Member; Jeanne Russo, Clerk; Sandra Cameron, Town Assessor

Proceedings:

Meeting called to order at 5:00 pm by Lisa Tetreault.

Motion to accept minutes of prior meeting, September 3, 2025:

Minutes read by Jeanne Russo. A motion by Mark Pettey Jr. seconded by Jeanne Russo to accept September 3, 2025 Minutes. 3-0 vote unanimous to accept

Act on Warrant/Commitments/MV Abatements

Approval of Motor Vehicle Abatements Year: (2023) total \$52.49 Year: (2024) total\$228.61 Year: (2025) total \$1400.15 Voted unanimously/signed

Pay Various Bills

None

Administrative Matters

A brief discussion in regards to house numbers. Lisa Tetreault questioned Jeanne Russo that based on the prior Board of Assessor meeting she would like Sandra Cameron and the Fire Chief to be the ones to create house numbers. Mark Pettey Jr. is concerned with that idea and feels that it should be the Assessor's job and Lisa Tetreault agrees. It is agreed that once the assessor creates the address, map & lot, there should be an email sent to the fire chief to see that it's 911 compliant. After the Town Assessor creates an address, it is to be brought to the Board to review and verify that it is correct. By getting this information right away and if there is an issue it can be handled accordingly.

Matters not reasonably foreseen

None

A motion by Mark Pettey Jr., seconded by Jeanne Russo approved by 3-0 vote to enter into Executive Session and not return to Open Session at 5:13 pm

A roll call was taken Jeanne Russo - Aye Mark Pettey Jr.- Aye Lisa Tetreault - Aye

Motion to adjourn by Mark Pettey Jr., seconded by Jeann Russo 3-0 approved
Meeting adjourned at 5:51pm

Minutes by: Sandra P. Cameron