



TOWN OF BERKLEY MASSACHUSETTS

OFFICE OF THE ASSESSORS

1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes: January 8, 2025

5:00pm Assessors Office, Room 9

Board Members:

Present: Mark Pettey Jr, Chairman; Jeanne Russo, Clerk; Lisa Tetreault, Member; Gary Hoitt, Assessor

Proceedings:

Meeting called to order at 5:00 pm by Mark Pettey Jr

Motion to accept minutes of previous meeting (12/18/2024):

Minutes read and Motion to accept by Lisa; seconded by Jeanne – vote unanimous to accept

Act on Warrant/Commitments/MV Abatements

None

Pay Various Bills

WB Mason for office supplies in the amount of \$29.44

Administrative Matters

Jeanne finalizing creation of an information pamphlet for Berkley residents

BOA accepted Real Estate Parcel Consolidation Request. To be done by Gary in conjunction with creation of new maps for FY2026

BOA given minutes from department Heads Meeting held 12/12/2024 from 10:00-11:11:30am as prepared by Town Administrator

Mark reported on FAC meeting of 1/8/2025

Lisa informed the board regarding recently enacted supplemental state budget to fully fund "Tax Abatements for Veterans, Widows, Blind Persons and the Elderly" for FY2025

Data collection in Berkley is on-going.

Executive Session called; motion by Jeanne @5:20 pm and not returning to open session; second by Lisa. Roll call vote resulted in unanimous vote

Chapterland

BOA reviewed and approved all correct and complete Chapterland applications, Notifications to be sent to applicants. Regarding those Chapterland applications incomplete or incorrect, applicants will be notified that corrective measures need to be done by them. Deadline is approaching for conclusion of Chapterland

Exemptions

BOA reviewed/approved 13 FY2025 personal exemptions that were filed with BOA:

9 type 22/22E (veterans); 3 type 41C (Elderly); 1 type 17C1/2

BOA denied one FY2025 personal exemption because asset limit exceeded

Abatements

BOA granted one FY2025 RE abatement

BOA approved letter drafted by Gary to homeowner who was looking for an explanation on assessment of property was arrived at. Letter will be mailed to homeowner

Motion by Lisa to adjourn, second by Jeanne.

Meeting adjourns at 6:52 pm

Minutes by: Gary Hoitt