

## **BOARD OF TRUSTEES OF THE BERKLEY PUBLIC LIBRARY**

**August 13, 2024**

The meeting was called to order at 7:05 p.m. In attendance were Chairperson Carla Ross-Lyman, Trustee Megan Silva via Zoom, Trustee Paula Dugan, Director Carol Buote, and Secretary Linda Andrade Rodrigues. Friends of the Library President Catherine Charette was absent. The next meeting was set for Tuesday, September 10, 2024.

The Meeting Minutes of July 9 was read, amended and approved. Megan Silva motioned, Carla Ross-Lyman seconded. All voted in favor.

VOTE: Carla Ross-Lyman AYE

Megan Silva AYE

### **CHILDREN'S LIBRARIAN REPORT**

The Children's Room was busy in July with 484 patrons attending the following programs and events:

Weekly VolunTEENS programs for youths ages 12 to 17 who volunteer to help with a variety of library tasks. Four programs were held with 36 attendees;

Writing Circle programs for ages 12+ who gather to write and share. Two programs were held with 9 participants;

PACE Play and Learn Together with 1 program and 9 participants;

LEGO Night was lightly attended with 3 participants. Erica Grady will temporarily discontinue LEGO Night and bring it back at a later time;

Animal World Experience was well attended with 366 attendees. This is a free program for the community supported by a 2024 Cultural Council grant. This is a popular event that the community looks forward to;

Homeschool Meet & Greet had 46 attendees. They met outside under the tent with resources and coloring pages. The group requested to meet again on Friday August 23;

Story Hour at Dighton Rock with 7 attendees;

The summer reading program will end August 23. They have raffle prizes and a signed Pastranak photo of the Bruins! Raffles will be pulled August 30.

The July guessing jar had 121 guesses with one happy winner of 446 Skittles.

A newsletter went out at the beginning of August to 112 recipients. Marketing is created and shared across all social media platforms and more.

### **DIRECTOR'S REPORT**

For the well-attended August book club meeting, 10 attendees discussed "*The Other Mrs*" by Mary Kubica. They selected "*The Chanel Sisters*" by Judith Little for the September meeting.

The adult book displays this month are "Adult Summer Reading" and "Center for the Book Reading Challenge book suggestions – Books by Birth Month".

Carol Buote attended a Town Department Head Meeting this month. The Board of Selectmen will be setting a date for the Special Town Meeting and the warrant dates. She does not believe that they will have anything on the warrant.

They purchased four more new stackable chairs for the Children's Room, and Erica Grady got rid of some of the old ones that were falling apart. They were also bulky and taking up too much space.

The staff is working on expanding the Library of Things. They added a Snap Circuits kit. They will add puzzles and a Gameboy and are considering other additions.

The library is hosting a donation box for Berkley School supplies. A Berkley resident is running the donation drive and will donate the supplies to the Community and Middle schools.

They had several staff vacations during July into early August, as well as some staff illness causing some closures. The selectmen have asked them to report on all extra hours for staff. They always have to do extra hours when there are vacations or holidays.

### **FRIENDS' REPORT**

The Friends met on July 15 with 7 members in attendance.

At the August 1 concert on the Common, Erica Miller sold raffle tickets for gift baskets filled with donated books and other merchandise. The Friends made \$119 that night. They plan to sell additional baskets and a painting, as well as raffle tickets, at the COA Craft Fair on September 7.

The Friends did extremely well on the June cans and bottles with the final total coming in at \$914.55!

A generous donor gifted the Friends a \$2,000 Charitable Grant for the library to purchase electronic books.

The Friends are still working on fundraiser ideas for the rest of the year. Their members have expressed an interest in doing a restaurant fundraiser in September or October and a cocktail tasting in November.

Their "Got Sneakers" campaign will be kicking off at the COA Craft Fair. A box for donations will be set up at that time. They are also reaching out to the Berkley Community School and Berkley Middle School to see if they will accept a box for donations after school starts.

Interested in joining the Friends' group? Their meetings are held at the library on the third Monday of the month at 7 p.m.

### **UNFINISHED BUSINESS**

This month Carol Buote worked on the ARIS report for State Aid. She will present a summary tonight. It is due on August 16.

The Trustees discussed whether they wanted to consider Unipay for library donations.

The town is planning to do a Town of Berkley Annual Report. The contribution is due by November 30, 2024.

### **NEW LIBRARY/BUILDING PROJECT**

For the Construction Grant process, they had a site visit from MBLC representatives. It went well. Everything has been submitted and accepted.

### **CORRESPONDENCE**

Carol Buote presented the Trustees with documentation of the FY2024 Assessment of the SAILS Value of Service.

### **ADJOURN**

Megan Silva made a motion to adjourn at 8 p.m., and Paula Dugan seconded. All voted in favor.

VOTE:            Carla Ross-Lyman    AYE

                    Megan Silva            AYE

                    Paula Dugan            AYE

Respectfully submitted,

Linda Andrade Rodrigues