



FORM C

PLANNING BOARD
BERKLEY, MASSACHUSETTS

APPLICATION FOR APPROVAL OF A DEFINITIVE SUBDIVISION PLAN

Date: _____, 20 ____

check one:
_____Residential
_____Non-Residential

The undersigned, being the applicant as defined under Chapter 41, Section 81-L for approval of a proposed subdivision, hereby submits said plan as a DEFINITIVE plan in accordance with the Rules and Regulations of the Berkley Planning Board and makes application to the Board for approval of said plan, in belief that the plan conforms to the Board's Rules and Regulations.

All taxes on property to be developed shall not be delinquent, and proof must be furnished upon application to the Planning Board (Form T). If the applicant is unable to furnish the above information, The Planning Board shall return the application and will consider submission incomplete. No further action will be taken by the Board.

Said plan has () has not () evolved from a preliminary plan submitted to the Board on _____ and approved (with modifications) () disapproved () on _____.

* The applicant is required to submit 2 copies of this application and 4 copies of a definitive layout of the subdivision with checks made payable to the **Town of Berkley** for the following fees: Application Fee, Waiver Request Fee and Consultant Review Fee. The costs for Certified Mail & Legal Ad publication will be determined after the plan is submitted.

** The applicant is required to file a copy of said plan with the Board of Health, and any other agencies as applicable and submit a completed Affidavit of Plan Distribution.

Please Print

Plan Entitled: _____

Name of Subdivision: _____

Location: _____

Berkley Assessor's Map No.: _____ Lot No.(s): _____

Total Acreage of Tract: _____ No. of Lots Proposed: _____

Applicant: _____ Phone: _____

Email address: _____

Address: _____

Owner Name and Address: _____

**Certified and dated list of all abutters within 300 feet of any point of the subdivision must be attached.

*****NOTE – PLANS MUST ALSO BE SUBMITTED IN ELECTRONIC FORMAT*****

Has a variance been granted for this property? Yes ☐ (attach copy) No ☐

Definitive Plan Fees: (Detention areas/swales/drainage and utility areas shall be counted as lots when calculating fees)

Section A (*Section A fees are non refundable)

With a Form B Preliminary submission

* \$ 150 Per Lot Application Fee	_____ x \$350 =	\$ _____
* \$ 1,150 Application Fee Per Plan	=	\$ <u>1150.00</u>

Without a Form B Preliminary submission

* \$ 350 Per Lot Application Fee		\$ _____
* \$ 1,800 Application Fee Per Plan		\$ <u>1800.00</u>

* \$ 200 Per Waiver Requested	_____ x \$200 =	\$ _____
	Subtotal A	_____

Section B (choose one) - **unused funds under Section B are returned after final acceptance

** 1 - 3 lots \$5,000 <input type="checkbox"/>	** 16-25 lots \$20,000 <input type="checkbox"/>	\$ _____
** 4 - 10 lots \$10,000 <input type="checkbox"/>	** 25+ lots \$25,000 <input type="checkbox"/>	
** 11 - 15 lots \$15,000 <input type="checkbox"/>		

Subtotal B _____

Total Due at Submission (A + B) \$ _____

Please read prior to signing this form

The balance of the applicant's deposit minus consultant charges shall at no time be less than one half (1/2) the initial deposit, and the applicant shall deposit such additional funds as are required to restore the Special Account to the amount of the initial deposit upon notice from the Planning Board, that the amount on deposit has been decreased by the expenditures described herein to an amount at or below one half (1/2) the initial deposit.

☐ **Performance Guarantee (Payable prior to endorsement of plan)** secured by one of the following:
Proper Bond, Deposit of Money, or Covenant
Type: _____ Amount: _____ Date: _____

☐ The applicant-owner shall execute a 20 year maintenance bond in the amount of seventy five hundred (\$7500) dollars for each detention / swale/drainage area, or...in lieu of such bond, may deposit thirty five hundred (\$3500) for each detention / swale / drainage area into the Highway Department Account specified as a Drainage Maintenance Fund..

The Planning Board must be notified of a change in ownership and any of the following:

- | | |
|-----------------------------|--------------------------------------|
| 1. Any Construction | 5. Completion of Drainage |
| 2. Rough Grading | 6. Prior to First Course of Asphalt |
| 3. Commencement of Drainage | 7. Prior to Second Course of Asphalt |
| 4. Backfill of Drainage | 8. Project Completion |

Applicant Print Name

Applicant's Signature

Owners Signature and address if not the Applicant, or
Applicant's Authorization if not the Owner (attach Notarized letter)

PLANNING BOARD USE ONLY

Date Definitive Plan Received _____

Clerk, Berkley Planning Board