

TOWN OF BERKLEY MASSACHUSETTS

CONSERVATION COMMISSION

AMENDED ORDER OF CONDITION FILING PROCEDURE

1. Applicant must receive an Amended Order of Conditions filing procedure. After all paperwork is ready (except hearing date) the applicant must make sure the Conservation Commission approves of all plans and paperwork. NO FEE to Town for amended Order of Conditions.

*** Individual filing is required for all lots.

*** All plans must be signed and dated by the Engineer that drew them.

*** Changes to existing plans will not be accepted.

*** Form T must be filled out & signed properly- this is provided in packet.

*** Must have 2 copies of plan, signed and dated by Engineer. (These will be left w/the Conservation Commission at this time.)

**Once the Commission has determined paperwork is complete,
they will then contact you with a hearing date.**

***** After you receive a hearing date *****

2. Applicant must get Certified Abutters List from Assessors Office (requires ten working days).
3. All abutters must be notified by Certified Mail or Certificate of Mailing on form supplied by Conservation Commission. Abutters must be notified at least seven days prior to hearing.
4. Hearing date must be posted in **Taunton Daily Gazette**.
(The requirement in the Act and Regulations: the legal notice is published at least five days prior to the hearing which does NOT include Saturday or Sundays. If the newspaper fails to publish the legal notice five business days before the public hearing, the hearing cannot legally be opened, and a new notice must be published.)
5. The form supplied for the Town Clerk's Office posting must returned to the Conservation office at least 1 week prior to the hearing date. The Conservation secretary will post in the clerk's office.

NIGHT OF HEARING APPLICANT MUST HAVE ALL OF THE FOLLOWING

1. [] Tear Sheet from Taunton Daily Gazette.
2. [] Certified abutter's list and green cards from certified mailing or certificate of mailing
3. [] Stamped clerks posting notice from Town of Berkley Clerks Office. -brought by secretary

HEARING DATE: _____

If approved a new AMENDED Order of Conditions will be filled out, signed by the Commission, issued & mailed, and must be recorded at the registry of deeds, after the appeal period. (10 business days)

TOWN OF BERKLEY
MASSACHUSETTS
CONSERVATION COMMISSION

NOTIFICATION TO ABUTTERS

A public hearing will be held by the Berkley Conservation Commission on

Wednesday, _____ at 6:00 P.M. at the

1 North Main Street, Berkley, MA. relative to the

filing to Amend an Order Of Conditions under the Wetlands Protection Act, MGLC.
131§.40

Filed by _____

for _____

For the proposed _____

Within the 100 foot [] 200 foot [] buffer zone of a bordering vegetated wetlands.

The Site is _____

Assessor's Map _____ Lot _____

Copies of the Revised Plan may be obtained from either:

a. [] the applicant: _____

b. [] the applicant's representative: _____

**TOWN OF BERKLEY
MASSACHUSETTS
CONSERVATION COMMISSION**

**** CLERK POSTING ****

A public hearing will be held by the Berkley Conservation Commission

On Wednesday, _____ at 6:00 P.M.

at the, 1 North Main Street, Berkley, MA

Relative to the filing of a Amended Order of Conditions under the
Wetlands Protection Act, MGL C. 131 §.40

Filed by _____

for _____

For the proposed _____

Within the 100 foot [] 200 foot [] buffer zone
of a bordering vegetated wetland.

The Site is _____

Assessor's Map _____ Lot _____

Copies of the Revised Plan may be obtained from either:

a. [] the applicant: _____

b. [] the applicant's representative: _____

RETURN THIS SHEET TO THE CONSERVATION COMMISSION OFFICE
At least 1 WEEK PRIOR TO HEARING DATE.

SITE LOCATION:

Address: _____

Map _____ **Lot** _____

**TOWN OF BERKLEY
MASSACHUSETTS
CONSERVATION COMMISSION**

1 North Main Street
Berkley, Massachusetts 02779

Gateway House Media - Legal ads must be Posted in the Taunton Daily Gazette

Legal Ad

Phone: 781-433-7959

Fax: 781-433-7951.

Email: legals@wickedlocal.com

Please publish the notice below on or before [_____]

Name _____

Address _____

Phone _____

Thank you for your attention to this matter.

TOWN OF BERKLEY CONSERVATION COMMISSION

A public hearing will be held by the Berkley Conservation Commission on

Wednesday, _____ at 6:00 P.M. at the

1 North Main Street, Berkley, MA

Relative to the filing of a Amended Order of Conditions under the
Wetlands Protection Act, MGL C. 131 §.40

Filed by _____

for _____

For the proposed _____

Within the 100 foot [☐] 200 foot [☐] buffer zone of a bordering vegetated wetlands.

The Site is _____

Assessor's Map _____ Lot _____

Copies of the Revised Plan may be obtained from either:

a. [☐] the applicant: _____

b. [☐] the applicant's representative: _____

AFFIDAVIT OF SERVICE
Under the Massachusetts Wetlands Protection Act

(To be submitted to the Massachusetts Department of
Environmental Protection and the Conservation Commission
when filing to Amend an Order Of Condition)

I, _____, hereby certify
under the pains and penalties that on _____ I gave notification
to abutters in compliance with the second paragraph of Massachusetts General Laws
Chapter 131, Section 40, and the DEP Guide to Abutter Notification dated April 8, 1994,
in connection with the following matter:

**An Amended Order of Condition filed under the Massachusetts wetlands Protection
Act by**

with the Berkley Conservation Commission on _____

for property located at _____

Assessors Map_____ **Lot**_____

The form of the notification, and a list of the abutters to whom it was given and their
addresses, are attached to this Affidavit of Service.

NAME: _____ DATE: _____