

**MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 1/18/2018**

SELECTMEN IN ATTENDANCE: George F. Miller, Chairman Gil Pontes, Member

Personnel Board Cont.

- The Selectmen interviewed candidates for the Inspectional Services Clerk position:

Sheila McGillicuddy - Miller asked how long she has been a Berkley Resident, she replied 12 years. Miller made mention to her just as he had done the other candidates and told her that she is not going to get rich working here in Berkley and that the pay scale stays stagnant. He asked why she had applied for this position and she replied she looking for her last job and this is a great opportunity for her and that it is only four minutes away from her home. She liked that it was part time, giving her time to do other things in her free time. Miller asked her how much notice she needed before she could start, she replied one to two weeks. Miller also encouraged should she not be the chosen candidate, to apply for other positions.

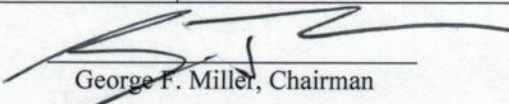
Krista Celia – Miller let Krista know that the Selectmen usually go with what the Department Heads and the Town Administrator decide and that this is more of a meet and greet kind of interview. He stated the same thing to her as he did the other candidates, that the pay may not be much more in the future and he wanted to make sure she understood. Krista replied that she understood. She then went on to say that she felt the position had a lot of interactions with the public and that was a special skill that she has. She knows that not every resident is going to be happy but she is a good listener and good at working “with” people. Miller let her know that a new Building Commissioner had recently been hired and that he will have a treasure trove of information to help her transition into this new position. The Town Administrator also stated to her that there was the possibility of more hours for one night during the week. Miller stated that we are striving for it but it is not a guarantee. Miller then mentioned that at times we have help crossover into other departments, however, only when necessary. Krista stated that would not be a problem that she would never say no if she was needed to help them. The Town Administrator asked when she would be able to start should she be the chosen candidate, she replied that she could start right away.

Motion to hire Krista Celia as the Inspectional Services Clerk by Pontes, Miller sec. – Voted

Motion to adjourn by Pontes, Miller sec. - Voted


Meeting Adjourn

Next Meeting January 24, 2017

  
George F. Miller, Chairman

  
Wendy F. Cochrane, Clerk

Alan G. Coutinho, Town Administrator

  
Gil Pontes, Member



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TOPIC		ACTION
Personnel Board	<p>Meeting Convened at 6:00 pm at Town Hall Hearing Room, 1 North Main St.</p> <p>- The Selectmen and the Assessors interviewed candidates for the Assessor's Clerk position:</p> <p>Gary Hoitt – Miller noted that he felt that Mr. Hoitt was over qualified for the position and asked him why he applied for this position. Hoitt replied that he had worked at his previous company for the past 36 years and was not ready to retire. Miller stated that he noticed that Gary lived in Wareham, and wanted to know how he felt about the drive, Gary replied that he use to drive to Rockland for work so this was a better drive. Miller asked if he had reviewed the job description as well as the salary. Gary said that he did review them and they were not an issue. Miller made mention that the salary and pay scales do not change much, he just wanted to make sure that the candidates were aware that there was not much room for salary growth here in Berkley and many times employees have come looking for a raise a few years later thinking that things changed, and it is not likely that a pay raise would happen. Miller asked if Gary had any questions for the Board, and Gary stated he did not.</p> <p>Eden Jones – Miller started the interview letting Eden know that it was more of a meet and greet, putting a name to a face type of interview. Miller said that nine times out of ten they defer to what the Assessors' Dept. decides. Miller also asked Ms. Jones if she had reviewed the job description as well as the salary. She said that she did review them. Miller made note that the salary and pay scales do not change much and he wanted to make sure that the candidates were aware that there was not much room for salary growth here in Berkley, and many times employees have come looking for a raise a few years later thinking that things changed. It is not likely that a pay raise would happen. Miller questioned what her reasoning was for applying for this position. Ms. Jones replied she has been a lifelong resident, her father was on the Fire Dept. Miller encouraged her to apply to other jobs should she not be the chosen candidate. He then asked if she had any questions, she did not.</p>	<p>Motion to hire Gary Hoitt as the Assessors Clerk by Pontes, Miller sec. – Voted</p>