



TOWN OF BERKLEY

MEETING NOTICE

Received: <u>1/7/19</u>	Time: <u>10:00 AM</u>
Posted: <u>1/7/19</u>	Time: <u>10:00 AM</u>
<u>K. Perkins</u> Town Clerk	

(PLEASE PRINT OR TYPE LEGIBLY)

Name of Board or Committee: _____ Council on Aging _____

Date & Time of Meeting: _____ January 10, 2019 11:00
AM _____

Location of Meeting: _____ Activity Room _____
(physical address including
room # or name if applicable) _____ 1 North Main Street _____
_____ Berkley MA 02779 _____

Clerk/Board Member posting notice & date

Cancelled or postponed to: _____

Clerk/Board Member cancelling/postponing meeting: _____

AGENDA / LIST OF TOPICS

- I. Call to Order at 11:00**
- II. Minutes that need to be approved:**
 1. Minutes from December
- III. Treasurer's Report**
 1. Report on Financial Status
 2. Develop a Financial Plan for remainder of fiscal year
- IV. Committee Reports:**
 1. Report on Program Committee; review of matters votes may be taken
 - a. Tai Chi review of matters votes may be taken;
 - b. Yoga; review of matters votes may be taken
 - c. Body in Motion; review of matters votes may be taken
 - d. Quilting; review of matters votes may be taken
 - e. Aerobics review of matters votes may be taken
 - f. Mah Jong; review of matters votes may be taken;
 - g. Special Programs; review of matters votes may be taken
 1. Coffee Café; review of matters votes may be taken
 2. Movie Days; review of matters votes may be taken
 3. Brown Bag; review of matters votes may be taken
 4. Coffee and Chat; review of matters votes may be taken
 5. Need quotes for bus to Paw Sox game
 6. Set up a trip to Newport Playhouse?
 7. Other trip ideas?

V. Old Business

1. Discussion on Director's Position; review of matters votes may be taken
Interviews need to be set up
2. Discussion on My Senior Center Software; review of matters votes may be taken
Need to learn how to set an outgoing phone call.
3. Discussion on Newsletter; review of matters votes may be taken
4. Discussion on Rules for Senior Center; review of matters votes may be taken
5. Discussion on Board of Health Requirements; review of matters votes may be taken
6. Discussion on "new" programs; review of matters votes may be taken
7. Discussion on MCOA; review of matters, votes may be taken – movie license
8. Discussion on Hours of Operation at the center, review of matters, votes may be taken
9. Discussion on cleaning our closet and shed; review of matters, votes may be taken
10. Discussion on Volunteer hours; review of matters, votes may be taken
11. Discussion on Conflict of interest; review of matters, votes may be taken

VI. New Business.

VII. Future Business:

Public Input

VIII. Adjournment: Next Scheduled Meeting

January 3, 2019 12:30 PM

This agenda is subject to change (s) not anticipated by the Chairman 48 hours in advance.