



TOWN OF BERKLEY

MEETING NOTICE

Received: 5/15/19 Time: 12:20 PM
Posted: 5/15/19 Time: 12:20 PM

K. Perkins
Town Clerk

(PLEASE PRINT OR TYPE LEGIBLY)

Name of Board or Committee: **BERKLEY CABLE TV ADVISORY COMMITTEE**

Date & Time of Meeting: **Tues., May 21st, 2019 - 6:30 PM**

Location of Meeting: **Cable Access Studio**

(physical address including room # or name if applicable) **113 Padelford St. Rear (Unit 3), Berkley, MA 02779**

Edward C. Dugan
Clerk/Board Member posting notice & date

Cancelled or postponed to: _____

Clerk/Board Member cancelling/postponing meeting: _____

AGENDA / LIST OF TOPICS

1. 6:30 PM. Call to order.
2. Treasurer's report. Signing and payment of any outstanding bills and invoices.
3. Acceptance of minutes of past two prior meetings.
4. Updates from Heather Martin-Sterling on status of Comcast contract and communications with Attorney Solomon. Request for address from Attorney Solomon for sending public hearing DVD. Discussion and possible request to Attorney Solomon to clarify for Cable Committee Massachusetts laws regarding payments or requested donations to town entities.
- 5.. Result, status and options of newly installed media server and "scroll."
6. Status and projections RE: recording town meetings and camera operators, training and recording priorities.
7. Discussion of recent candidates night, future elections and similar hosted events.
8. Chair – Communications when signing invoices, etc. Proffered methods of communication.
9. Results of meeting with Jonathan from ISG regarding lighting, future of studio buildout and modular design. Discussion of possible purchase of lights and light stands.
10. Status of camera and studio security, updated quote from Young Electric and discussion with Taunton Cable Access on insurance.
11. Status of computer re-organization and call to Phil Roos for quote for creation of shelving.
12. Status of membership with MassAccess.
13. Updates to name of name or "Berkley Community Access Studio" in various media.

14. Any business not foreseen by the chair.
15. Public input.
10. Notice of next meeting date.
11. Adjourn