



# TOWN OF BERKLEY

## MEETING NOTICE

Received: 9/23/2020 Time: 1:45 PM  
Posted: 9/23/2020 Time: 1:45 PM  
K. Perkins  
Town Clerk

(PLEASE PRINT OR TYPE LEGIBLY)

**Name of Board or Committee:** Cable TV Advisory Committee\_\_\_\_\_

**Date & Time of Meeting:** September 23, 2020 – 6 PM\_\_\_\_\_

**Location of Meeting:** Cable TV Advisory Studio\_\_\_\_\_

(physical address including  
room # or name if applicable) 113 Padleford Street, Unit C  
\_\_\_\_\_

Arlene Medeiros – September 21, 2020\_\_\_\_\_

**Clerk/Board Member posting notice & date**

**Meeting canceled Arlene Medeiros September 23, 2020**

**Cancelled** or postponed to: \_\_\_\_\_

Clerk/Board Member cancelling/postponing meeting: \_Arlene Medeiros - September 23, 2020\_\_\_\_\_

### AGENDA / LIST OF TOPICS

1. Call to order.
2. Review interview process for possible camera operators.
3. Interview four possible camera operators.
4. Discuss and recommend which candidates to present to BOS.
5. Acceptance of prior meeting minutes – October 25, January 21, June 30, July 30 and August 25
  - a. Filing of meeting minutes with Town Clerk
6. Treasurer's report and signing of bills and payroll
7. Town of Berkley Open Bid Process question regarding taking lowest bid.
8. Uline purchase of shelving
9. Cable Access Coordinator Report – Ed Dugan
  - a. Status of studio, pickup of old equipment by Lakeville (LakeCAM) and Berkley Transfer Station. No recyclables remain.
  - b. Timeline for studio buildout. Need for comparison quotes?
  - c. Communications with Atty. Solomon. Ascertainment document.
  - d. Studio use with receipt of equipment purchased by Jilleen. Purchase of background steamer.
  - e. Virtual/Training workshops (once per month?)
  - f. Policies for show producers.
  - g. Mention of Local plus virtual and added PA in Hearing room.
  - h. Quotes:
    - I. Studio computer monitor.
    - II. Other recommendations from CTS
    - III. Locks and security

i. (If there is enough time- other quotes, projections for future projects, tasks)

10. Business not foreseen by the chair

11. Public input

12. Notice of next meeting date

13. Adjourn