



TOWN OF BERKLEY

MEETING NOTICE

Received: 9/24/2020 Time: 9:40 AM
Posted: 9/24/2020 Time: 9:40 AM
K. Perkins
Town Clerk

(PLEASE PRINT OR TYPE LEGIBLY)

Name of Board or Committee: Cable TV Advisory Committee_____

Date & Time of Meeting: September 29, 2020 – 6:30 PM_____

Location of Meeting: Cable TV Advisory Studio_____

(physical address including
room # or name if applicable) 113 Padleford Street, Unit C_____

Arlene Medeiros – September 24, 2020_____
Clerk/Board Member posting notice & date

Cancelled or postponed to: _____

Clerk/Board Member cancelling/postponing meeting: _____

AGENDA / LIST OF TOPICS

1. Call to order.
2. Acceptance of prior meeting minutes – October 25, January 21, June 30, July 30
 - a. Filing of meeting minutes with Town Clerk
3. Treasurer's report and signing of bills and payroll
4. Town of Berkley Open Bid Process question regarding taking lowest bid.
5. Uline purchase of shelving
6. Cable Access Coordinator Report – Ed Dugan
 - a. Recommendation of which camera candidates to present to BOS
 - b. Status of studio, pickup of old equipment by Lakeville (LakeCAM) and Berkley Transfer Station. No recyclables remain.
 - c. Timeline for studio buildout. Need for comparison quotes?
 - d. Communications with Atty. Solomon. Ascertainment document.
 - e. Studio use with receipt of equipment purchased by Jilleen. Purchase of background steamer.
 - f. Virtual/Training workshops (once per month?)
 - g. Policies for show producers.
 - h. Mention of Local plus virtual and added PA in Hearing room.
 - i. Quotes:
 - I. Studio computer monitor.
 - II. Other recommendations from CTS
 - III. Locks and security

j. (If there is enough time- other quotes, projections for future projects, tasks)

7. Business not foreseen by the chair
8. Public input
9. Notice of next meeting date
10. Adjourn