

MINUTES OF TOWN OF BERKLEY SELECTMEN'S MEETING OF 1/22/2020

SELECTMEN IN ATTENDANCE: George F. Miller, Chairman Wendy F. Cochrane, Member

TOPIC		ACTION
	Meeting Convened at 6:20pm at Moitoza – Pettey Hearing Room, 1 North Main St.	
Minutes	December 4, 2019 – Regular Session December 11, 2019 – Regular Session January 6, 2020 – Regular Session January 8, 2020 – Regular Session January 8, 2020 – Executive Session	Motion to approve all minutes made by Cochrane, Miller 2 nd , Voted.
Appointment	Taken out of order Appointment of Joseph Sousa to the Cable TV Advisory Committee. Mr Sousa mentioned he recently moved here from ME and served on several Boards and Committees.	Motion to appoint until June 30, 2020 made by Cochrane, Miller 2 nd , Voted.
New Business	Taken out of order Presentation from Aidan Pollok regarding Eagle Scout Project – Aidan Pollock Troop 31 discussing his Eagle Scout Project. Aidan has been in conversations with Rob Rose as to who the beneficiary of the project would be. Per Mr Rose it would be the Board of Selectmen. The Board was previously in support of the project. Aidan needed to go over the details of the logistics of the project. The project will be called Operation Berkley Clean up. Discussion continued about the logistics and timing of the Project. Aidan is looking for May; Mr Miller suggested he speak with the BAA to make sure it doesn't interfere with Baseball, as he would like to use the Common for parking and the dumpster. Aidan will be doing a fundraiser to raise money for any expenses that will incur. Also if there is any money left over Aidan, at the Board of Selectmen's approval donate the remainder to an organization in town. Taken out of order Town Clerk discussed the use of the hearing room for the last week of February for early voting for the State Primary. Mr Miller asked about the chair placement before during and after. The Town Clerk sated that George Faria has helped in the past as well as the Maintenance. Also Town Clerk wanted to mention LHS is the outside company that is handling the census and they are running into lots of problems. Getting census for other people that don't live there is an example. This is costing the town money and Mr Miller would like the Town Clerk to keep track of all the census we are having to send out in addition to what we've paid for.	Information no action required Information no action required
Meeting Mail	Notice from Xfinity regarding updated Municipal Emergency Reporting Procedure Notice from state Ethics Commission regarding new advisory on gifts Notice from Commonwealth of Massachusetts Department of Transportation regarding Notice of Public Information Meeting Memo from Library Director rescinding retirement resignation	Motion to file made by Cochrane, Miller 2nd, voted. Motion to file made by Cochrane, Miller 2nd, voted. Motion to file made by Cochrane, Miller 2nd, voted. Motion to file made by Cochrane, Miller

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Appointments	Appoint Alice Medeiros to the Council of Aging	2 nd , voted Motion to appoint until June 30, 2020 made by Cochrane, Miller 2 nd , voted.
Old Business	Arise Dispensary update, Mr Miller spoke to Town Council, they reviewed proposed agreement, which is similar to another agreement we currently have approved. There are some small changes and will be finalized very quickly. Mr Miller stated we need to reach out to move forward and schedule the Community meeting and have them reach out to the Superintendent. The Board of Selectmen would wait to enter into a Host Agreement until after the public meeting is held. Mr Miller would like to give the residence a good opportunity to ask all of the important questions. Town Administrator to reach out to Flavia to set up the public meeting. Update on cultivation facility Mr Vaga on Myricks St. License was approved by CCC on 1/9/2020 should have their provisional license in hand very shortly. Will be tearing down the exiting building in February. Mr Miller spoke to the contractor and asked for them to minimize the dust and nails in the road. Mr Miller asked Mr Vaga how quickly can he get us the first payment, he stated it will take them about a year to get the building built. Mr Vaga will try to get a payment prior to that but no guarantees.	Informational no action required. Information no action required.
Town Administrators Report	Report from Geosyntec regarding the water line on Holloway St. They need to change to an 8" pipe from a 6" pipe. They need the Board of Selectmen to sign off on the plans so they can get the necessary permits for the work. The BOH needs to vote at their next meeting and this will be on the next meeting agenda. This is not an Intermunicipal Agreement. Mrs, Ghilarducci sent information regarding getting stone wall fixed at Heritage Park. Munitech will be doing the repairs and need the Board of Selectmen to sign off approval for Munitech to go after the insurance of the driver. Mr Miller stated due to the extenuating circumstances they would vote on this. Update on the Assistant Town Administrator we have received over 150 applicants, Town Administrator has called the top 3 but haven't heard back yet.	Informational no action required. Motion made to approve Munitech to go after driver's insurance company made by Cochrane, Miller 2nd, voted. Informational no action required.
Personnel Board	Discuss and review resumes for the Town Administrator – Mr Miller stated he has reviewed all resumes that have come through. There are a few people that could have qualifications that would fit the job description, however he would rather be in a situation that is either local resident or close to Berkley. A vast majority didn't really have any transferable skills. He would like to suspend further looking at this time. Mr Miller inquired when the Interim Town Administrators was last day of the current contract. Ms Sterling commented that is 1/30/2020. Ms Cochrane also looked at all of the applications. She stated only could that had experience one that would use us as a stepping stone and it would be an administration shift. She stated they may have worked as an interim but didn't feel like it would be a long term solution. The Board of Selectmen doesn't want to waste anyone's time. Mr Miller suggested extending current Interim Town Administrators contract until February 5, 2020 when they will meet again and to set up an Executive Session. Discuss and review Assistant Town Treasurer – Mr Miller stated he can't be the only vote therefore they will both need to vote out of necessity. Ms Cochrane – according to the Bylaws she can do an interoffice promotion without having to post for the job. Ms Cochrane would like to propose and interoffice promotion to the Treasurer Clerk to become the Assistant Town Treasurer, and post for a	Motion made to extend current Interim TA contract until 2/5/2020 made by Cochrane, Miller 2nd, voted. Motion made to promote Treasurer Clerk to Asst Treasurer for 30

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new Treasurer Clerk. The current Treasurer Clerk is willing to stay on as the Clerk as well as train for the Assistant Treasurer for 30 days.

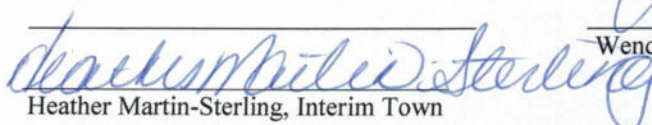
Meeting Adjourned.

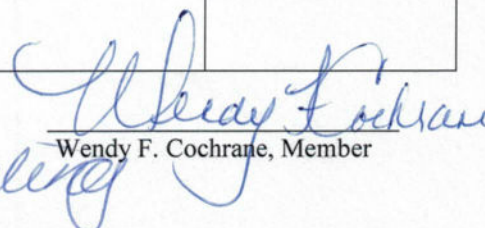
Next Meeting February 5, 2020

days made by
Cochrane, Miller
2nd, voted.

Motion to adjourn
made by Cochrane,
Miller 2nd, voted.


George F. Miller, Chairman


Heather Martin-Sterling, Interim Town
Administrator


Wendy F. Cochrane, Member