



## **TOWN OF BERKLEY MASSACHUSETTS**

**OFFICE OF THE ASSESSORS**  
1 NORTH MAIN STREET  
BERKLEY, MA 02779

508.822.7955

**Board Meeting Minutes: December 8, 2020**  
**10:00 AM Assessors Office, Room 9**

### **Board Members:**

Present: George Moitoza, Chairman, Jeanne Russo, Clerk, Mark Pettey Jr, Member

### **Proceedings:**

Meeting called to order at 10:04 am by George Moitoza

### **Motion to accept minutes of previous meeting (12/01/2020)**

Vote unanimous to accept

### **Act on Abatements/Exemptions/Warrant/Commitments**

None

### **Pay Various Bills**

SHI – Tyler Technologies SaaS Maintenance for year 3 - \$3,895

### **Administrative Matters**

No job applicants for clerk position at current time

Tax rate in final stages and should be finalized by end of week; we needed to reclassify some properties which effected LA4 distribution but not final dollars. New Cherry sheets also provided by DOR.

BOA will draft statement regarding deadlines for abatements/exemptions to be included with Census mailing by Town Clerk

Upcoming Zoom meetings:

Tyler Conversion Group Thursday 12/10/2020 @ 10:00 AM

### **Executive Session called @10:17**

Letter sent to owner located at Map 11 Lot 2-02 regarding issues with taxes assessed for property. Waiting for directions from taxpayer regarding next steps.

BOA reviewed all current exemptions that were filed with BOA for any application issues that may delay issuing exemption in timely manner to taxpayer. Few issues found and taxpayer will be notified to rectify concerns

**Meeting adjourn at 11:28 am**

Minutes by: Gary Hoitt