



**TOWN OF BERKLEY
MASSACHUSETTS**

OFFICE OF THE ASSESSORS
1 NORTH MAIN STREET
BERKLEY, MA 02779

508.822.7955

Board Meeting Minutes: September 1, 2020
10:00 AM Assessors Office, Room 9

Board Members:

Present: George Moitoza, Chairman, Jeanne Russo, Clerk
Absent: Mark Pettey Jr, Member

Proceedings:

Meeting called to order at 10:06 am by George Moitoza

Motion to accept minutes of previous meeting (08/25/2020)

Vote unanimous to accept

Act on Abatements/Exemptions/Warrant/Commitments

None

Pay Various Bills

WB Mason for office supplies \$16.45

Administrative Matters

Approval granted for Gary Hoitt to have single sign authority for payroll submission

Awaiting final approval on the CAMA conversion DQ review from Jen Williams and DOR. Gary will follow up with an Email by end of business day.

Interim adjustments with Richard Gonsalves are progressing, A new neighborhood code created for propertie. It is NHBD 40.

Quote from SHI for service contract received. Item budgeted awaiting final invoice

Meeting adjourn at 10:15 am

Minutes by: Gary Hoitt