



# TOWN OF BERKLEY

## MEETING NOTICE

Received: 2/8/2021 Time: 9:45 AM  
Posted: 2/8/2021 Time: 9:45 AM  
K. Perkins

Town Clerk

(PLEASE PRINT OR TYPE LEGIBLY)

**Name of Board or Committee:** Cable TV Advisory Committee\_\_\_\_\_

**Date & Time of Meeting:** February 10, 2021 – 6:00 PM\_\_\_\_\_

**Location of Meeting:** \_\_\_\_\_  
(physical address including  
room # or name if applicable) Electronic Zoom Meeting\_\_\_\_\_

<https://us02web.zoom.us/j/81902784777>

Arlene Medeiros – February 8, 2021\_\_\_\_\_  
**Clerk/Board Member posting notice & date**

Cancelled or postponed to: \_\_\_\_\_

Clerk/Board Member cancelling/postponing meeting: \_\_\_\_\_

### AGENDA / LIST OF TOPICS

## ELECTRONIC ZOOM MEETING

<https://us02web.zoom.us/j/81902784777>

1. Call to order.
2. Acceptance of prior meeting minutes – October 19, 2020, December 16, 2020 and January 12, 2021
  - a. Filing of meeting minutes with Town Clerk
3. Treasurer's report and signing of bills and payroll
  - a. Mileage rate - Heather
  - b. Mass Access renewal
  - c. Adobe Cloud
  - d. Purchase cloud storage in Google Drive - Ed
4. Committee vacancy posted on Facebook.
5. Report from Heather on status of Comcast negotiations plus notes from Ed
6. Cable Access Coordinator Report – Ed Dugan
  - a. Status of employees and schedules. Update on recordings of town meetings. Report on trainings. Operator entry into Town Hall.
  - b. Request to Heather – Can we have standard format for agendas regarding Zoom?
  - c. Status of Datavideo monitor replacement,
  - d. Timelines for studio buildout. Other related suggestions

- e. Progress on local plus virtual
  - f. Quotes:
    - i. Global for Town Hall control room virus filter. Uline for studio/studio control room filter.
    - ii. Updated quote from Young Electric
  - g. Status of security camera installation.
  - h. Upcoming elections
  - i. Committee topic – encouraging the arts.
  - j. Letter re: handicapped parking
  - k. Projections for family medical (Ed).
  - l. Any unforeseen issues.
- 7. Business not foreseen by the chair
  - 8. Public input
  - 9. Notice of next meeting date
  - 10. Adjourn