

**Berkley School Committee  
Regular Meeting  
June 7, 2021**

**AGENDA ITEM #1: CALL TO ORDER & PLEDGE OF ALLEGIANCE**

The regular meeting of the Berkley School Committee was held at the Berkley Middle School Library on Monday, June 7, 2021. Mrs. Weber, Chairperson, called the meeting to order at 6:00 PM.

**Present**

Daniel Fagan  
Jennifer Vincent  
Tara Weber  
Kaitlyn Robichaud  
Jillean Solomon

**Other**

Thomas Lynch, Superintendent  
Patricia Silvia, Executive Assistant to Supt. & S.C.  
Andrea Porter, Business Administrator  
Jennifer Francisco, Principal, BCS  
Kimberly Hebert, Principal, BMS  
Melissa Ryan, Incoming Superintendent  
Diane Maxwell, Jenifer Andrews

**AGENDA ITEM #2: APPROVE BILLS AND PAYROLLS**

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve bills and payrolls.

**Vote: UNANIMOUS**

**AGENDA ITEM #3: APPROVE AND SIGN MINUTES**

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve the regular meeting minutes of May 10, 2021 and executive session minutes of May 10, 2021 as written.

**Vote: UNANIMOUS**

**AGENDA ITEM #4: CORRESPONDENCE AND ENCLOSURES**

**Enclosures:**

- School Committee meeting minutes (5/10/21)
- BCS School Improvement Plan, 2021/22
- BMS School Improvement Plan, 2021/22
- Enrollment June 1, 2021
- School Committee Subcommittee Listing, 2021/22
- 2<sup>nd</sup> Reading, Thomas J. Lynch Technology Center
- Updated Budget 2021/22

**One Copy Folder:**

- Newsletters: BMS, BCS, School Committee

- Summer Schedule Office Posting

**Night of Meeting folder:**

- 2021/22 Meeting Dates
- 2021/22 School Committee Subcommittee listing

Mr. Lynch referenced the offices' summer schedule.

**AGENDA ITEM #5: PUBLIC INPUT**

Mrs. Jenifer Andrews, on behalf of the Somerset Berkley Regional School Committee, read and presented a citation to Mr. Lynch for all his help and work in establishing the high school region, overseeing construction of the new high school and serving as interim Superintendent of the new regional high school when it first opened.

Mrs. Tara Weber, Berkley School Committee Chair, recognized Mr. Lynch with a plaque for his 15 years of service to Berkley Public Schools. She stated that it was Mr. Lynch who started the tradition of displaying an engraved sign outside of the classroom or office when a school department employee retired to recognize their time in the district. This year, in recognition of his retirement, a sign will be placed outside Mr. Lynch's office.

**AGENDA ITEM #6: EDUCATIONAL REPORTS**

**AGENDA ITEM #6a: PRINCIPALS' REPORTS ON SCHOOL ACTIVITIES**

BCS: Mrs. Francisco reported that on the principals' completion of their third year of the Soul of Leadership Program, virtual field trips this year, the high school senior parade through BCS, recognition of students for demonstrating the BCS core values, and field day on June 14.

BMS: Mrs. Hebert reported that middle school students successfully completed all MCAS testing, step-up day for incoming grade 5 students is tomorrow and tomorrow evening for parents, grade 8 graduation is on the 17<sup>th</sup> in the field, student council's field trip is Wednesday and Eagle Day is June 14.

**AGENDA ITEM #7: ADMINISTRATIVE & SCHOOL COMMITTEE REPORTS**

**AGENDA ITEM #7a: SOMERSET BERKLEY REGIONAL SCHOOL COMMITTEE**

Mrs. Vincent reported that the high school graduation and car parade were this weekend. The regional agreement has been revised with some wording changes and a change to the funding formula relative to out of district special needs students. It was presented and approved at Somerset Town Meeting and will go before Berkley Town Meeting residents tonight.

**AGENDA ITEM #8: UNFINISHED BUSINESS**

**AGENDA ITEM #8a: BERKLEY SCHOOL DEPARTMENT BUDGET 2021/21**

We will end the year in good shape; next year's supplies have been purchased through this year's budget in order to reduce next year's budget without affecting staff or programs.

**AGENDA ITEM #8b: BERKLEY SCHOOL LDEPARTMENT BUDGET 2021/22**

The town has given us a budget next year of \$8,206,952 (plus transportation). We reduced our preliminary budget by \$63,089. A vote is recommended to accept the new FY '22 budget number which is \$8,737,365. The town is using \$83,774 out of the School Choice account to pay for Berkley students enrolled in other districts. We have \$563,487 remaining in our School Choice revolving account. Mr. Lynch described changes to library classes next year which will be more STEM focused.

It was moved by Mrs. Solomon, seconded by Mrs. Vincent and VOTED to approve the FY '22 budget in the amount of \$8,737,365.

**Vote: UNANIMOUS**

**AGENDA ITEM #8c: AWARD & MEMORIAL 2<sup>ND</sup> READING**

Mrs. Francisco read the request from the Administrative Team on behalf of Berkley Public Schools to rename the BCS Computer Lab the Thomas J. Lynch Technology Center to recognize Mr. Lynch for all he has done for the students and staff of Berkley Public Schools over his 15 year tenure.

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve the 2nd reading to name the BCS Computer Lab the Thomas J. Lynch Technology Center.

**Vote: UNANIMOUS**

**AGENDA ITEM #9: NEW BUSINESS**

**AGENDA ITEM #9a: SCHOOL IMPROVEMENT PLANS, 2021/22**

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve the School Improvement Plans for BCS and BMS for 2021/22 as presented.

**Vote: UNANIMOUS**

**AGENDA ITEM #9b: APPOINT SUPERINTENDENT TO COLLABORATIVES' BOARD OF DIRECTORS**

It was moved by Mrs. Solomon, seconded by Mrs. Vincent and VOTED to:

Appoint Superintendent Eakins-Ryan to serve as the Berkley representative on the Board of Director's of READS Collaborative, in accordance with Massachusetts General Laws Chapter 40, Section 4E as amended by Chapter 43 of the Acts of 2012 for the 2021/22 school year; and to

Appoint Superintendent Eakins-Ryan to serve as a member of the Board of Directors of South Coast Educational Collaborative for the 2021/22 school year, in accordance with Massachusetts General Laws Chapter 40, Section 4E.

**Vote: UNANIMOUS**

**AGENDA ITEM #9c: APPOINT SUPERINTENDENT TO PCC BOARD OF DIRECTORS**

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to appoint Superintendent Eakins-Ryan to serve as the Berkley representative on the PCC Board of Director's for the 2021/22 school year.

**Vote: UNANIMOUS**

**AGENDA ITEM #9d: BERKLEY TEACHERS' ASSOCIATION CONTRACT 2021-2024**

It was moved by Mrs. Vincent, seconded by Mrs. Solomon and VOTED to approve the Berkley Teachers' Association contract for 2021-2024.

**Vote: UNANIMOUS**

**AGENDA ITEM #10: SUPERINTENDENT'S PERSONNEL REPORT**

**AGENDA ITEM #10a: RESIGNATION/RETIREMENT**

Caitlyn Andrade, Surround Care Assistant Provider  
Tracy Velozo, Surround Care Lead Provider  
Alexis Manter, Surround Care Assistant Provider

**AGENDA ITEM #10b: APPOINTMENT/TRANSFER**

Laura Dietz, Gr. 4 Teacher to Discovery Zone Teacher  
Keri-Ann Correia, Gr. 4 Teacher to Reading Specialist Gr. K-4  
Pamela Campos, Gr. 4 Teacher to Math Interventionist Gr. K-4  
Karen Salamone, Gr. 5 Sp. Ed. Teacher to Reading Specialist Gr. K-8  
Katelyn McChesney, Virtual Special Ed to Special Ed. Teacher  
Julie Murray, Reading Specialist Gr. 5-8  
Melissa Thorne, Math Interventionist Gr. 5-8  
Keri St. Laurent, Gr. 6 to Gr. 8 Special Ed. Teacher  
Susan Medeiros, Acting Summer Surround Care Coordinator  
Kaylyn Mills from Virtual Teacher to Grade 2 Teacher  
Diane Maxwell, Gr 2. Teacher to Reading Clinic  
Jay Duddy, EL Teacher to Instructional Technology Teacher, Gr. 5-8

Mr. Lynch noted that many new positions this year are being funded by grants related to COVID.

In closing, Mr. Lynch thanked the School Committee for all their support over the years, and he thanked the staff and teachers as well as his administrative team, and Mrs. Silvia and Mrs. Porter. He wished Mrs. Ryan good luck; saying she has inherited a wonderful district with many great people. He has enjoyed working in Berkley and is looking forward to retirement and golf!

**AGENDA ITEM #11: ADJOURNMENT**

It was moved by Mrs. Solomon, seconded by Mrs. Robichaud and VOTED to adjourn the meeting at 6:26 PM.

**Vote: UNANIMOUS**

Respectfully submitted,

Jennifer Vincent, Secretary