



TOWN OF BERKLEY

MEETING NOTICE

Received: 7/27/2021 Time: 11:45 AM
Posted: 7/27/2021 Time: 11:45 AM
K. Perkins

Town Clerk

(PLEASE PRINT OR TYPE LEGIBLY)

Name of Board or Committee: Cable TV Advisory Committee_____

Date & Time of Meeting: July 29, 2021 – 6:00 PM_____

Location of Meeting: Community Access Studio, 113 Padelford St, Unit C____
(physical address including room # or name if applicable)

Arlene Medeiros – July 27, 2021_____
Clerk/Board Member posting notice & date

Cancelled or postponed to: _____

Clerk/Board Member cancelling/postponing meeting: _____

AGENDA / LIST OF TOPICS

1. Call to order.
2. Re-organization of board
3. Acceptance of prior meeting minutes – December 16, 2020, April 13, 2021, May 3, 2021 and June 15, 2021
 - a. Notice regarding filing of meeting minutes with Town Clerk
4. Treasurer's report and signing of bills and payroll
5. Report from Heather re status of Comcast negotiations (final?)
6. Cable Access Coordinator Report – Ed Dugan
 - a. Notice of status of acceptance of letter of support for H130 bill.
 - b. Status of employees and schedules.
 - c. Notice of status of finalization of lighting and curtains by Ockers, payment of invoice. Tightrope software update status.
 - d. Projection for finalization of studio buildout by Unique Scientific.
 - e. Other updates on studio.
 - f. Status of installation of doorbell by Young Electric.
 - g. Green screen" continuation via floor tiles. Painting them green, rug.
 - h. Shelving at rear of studio.
 - i. Purchase of small book table.
 - j. More giveaways to Public Access TV stations. Dumpster rental
 - k. Possible request for temporary help (paid?) with clearing studio.

- l. Request for purchase allowance limit before bringing to vote by committee.
 - m. System issues, air circulation at Town Hall Control Room, purchase of portable switcher.
 - n. "Dummy" web page.
 - o. JVC Camera repair.
 - p. Status of camera security system installation.
 - q. Status Adobe Creative Cloud purchase. Shared use.
 - r. Further coverage of events, etc? Question to Jilleen anything to cover at SBRHS Kids Summer Learning Center?
 - s. Tentative date studio open house. Prior presentation to Selectmen?
 - t. Receipts for two purchases.
 - u. Status of studio shows. School repair "tour" proposed by Selectmen.
 - v. Any unforeseen issues
- 7. Any unforeseen business not foreseen by the chair
 - 8. Public input
 - 9. Notice of next meeting date
 - 10. Adjourn