



TOWN OF BERKLEY

MEETING NOTICE

Received: 11/15/2021 Time: 12:10 PM
Posted: 11/15/2021 Time: 12:10 PM
K. Perkins

Town Clerk

(PLEASE PRINT OR TYPE LEGIBLY)

Name of Board or Committee: Cable TV Advisory Committee_____

Date & Time of Meeting: November 17, 2021 – 6:00 PM_____

Location of Meeting: Community Access Studio, 113 Padelford St, Unit C____
(physical address including room # or name if applicable)

Arlene Medeiros – November 15, 2021_____
Clerk/Board Member posting notice & date

Cancelled or postponed to: _____

Clerk/Board Member cancelling/postponing meeting: _____

AGENDA / LIST OF TOPICS

1. Call to order.
2. Acceptance of prior meeting minutes – October 20, 2021 and November 4, 2021
3. Treasurer's Report: Signing of bills and Ed's Receipts for purchases.
4. Status of draft of Annual Report due January 31, 2022
5. Coordinators Report:
 - a. Status of employees and schedules. Status of additional updates of studio by Unique Scientific. Studio and portable switcher training.
 - b. Updates on search for daytime camera operator.
 - c. Update on heating/AC units' maintenance and relocation.
 - d. Updates/quote on studio flooring. Need for written proposal to Malloch.
 - e. Duplicate VGA monitor for Cablecast Server
 - f. Note on future continuation with Jonathan Lipsy for lighting other end of studio.
 - g. Proposed purchases - hose holders, hangers for LED studio timer.
 - h. Report on Cherise Hoak visit to studio. Other proposals for new producers/shows.
 - i. Update on Keegan's proposal to record Middle School Basketball.
 - j. Return to subcommittee policy meetings (Arlene and Ed).
 - k. Indefinite postponement of studio/zoom meeting and test.
 - l. Greenscreen floor panel "paint party"
 - m. Any unforeseen issues.
6. Any unforeseen business not foreseen by chair
7. Public input
8. Notice of next meeting date
9. Adjourn