

**TOWN OF BERKLEY
FINANCE COMMITTEE MEETING MINUTES
November 29, 2021**

Meeting was called to order at 6:30 pm by Chairman Joe Freitas.

In attendance: Chairman Joseph Freitas, Michele Hamilton, Matthew Chabot and Tabitha McCrohan

The purpose of this meeting is to review and discuss the Financial Report to be presented to the Community of Berkley at the special town meeting.

Initially the unclaimed funds available to the finance committee for finalizing the fiscal year 2022 budget was \$214,574. Unfortunately the actual amount we have is \$34,362. This shortfall was brought on by a amendment made by the Assessor's and a error in the formula on the spread sheet. This error caused changes on the motions and budget to be presented.

In addition to the error listed above, it has come to our attention that the Council on Aging Director resigned and the extra funds of \$5,320.00 have been removed.

Based on these changes and a brief discussion, Chairman Joseph Freitas called for a motion to vote on the changes of allocation of funds to go as followed:


- \$5700.00 allocated to assistant ACO
- \$1,000.00 allocated for Certification for the collector of Taxes.
- \$1,718.00 allocated for Town Clerk consultation
- \$25,944.00 allocated to the MSBA – this effects Article 3, leaving a shortfall of \$174,892.00 needed to begin the feasibility study for repairs needed to the Berkley Community School.

A motion was made by Tabitha McCrohan and seconded by Matthew Chabot. Roll call vote and the Finance Committee voted unanimously to accept the changes.


Further discussion was needed on the shortfall of \$174,892.00 and options available to meet this funds. Some discussion on taking funds out of stabilization or free cash, which was certified at \$1,019,894.00.

It was decided that the Finance Committee would support the Berkley Community in attendance of the Special Town Meeting and what "motion" (free cash or stabilization) was made and voted on. Chairman Joseph Freitas called for a motion to accept this decision. Motion made by Matthew Chabot and seconded by Tabitha McCrohan. Roll call vote and the committee unanimously voted to approve

Chairman Joseph Freitas called for a motion to adjourn at 6:50 pm. Motion made by Tabitha McCrohan and seconded by Michele Hamilton. Roll call vote and the committee unanimously voted to adjourn.

 12-13-2021

12-13-2021

 12-13-2021

Michele K. Hamilton 12-13-2021